THIS SPECIAL MEETING SHALL BE CONDUCTED AS A TELECONFERENCE
TO JOIN THE MEETING PLEASE REGISTER AT:

https://attendee.gotowebinar.com/register/3541619717890409739

After registering, you will receive a confirmation email containing information about joining the webinar.

AGENDA AND NOTICE OF A SPECIAL MEETING OF THE PERSONNEL COMMITTEE
COMMITTEE CHAIR: Sarah Dusseault
COMMITTEE MEMBERS: Mitchell Kamin (Vice Chair), Wendy Greuel, Jacqueline Waggoner

Wednesday, April 1, 2020
9:00 a.m.

AGENDA NO. ITEM AND DESCRIPTION PRESENTER PAGE

Call to Order/Roll Call/Establishment of Quorum

Agenda Items - Due to concerns over COVID-19, the meeting will be conducted entirely telephonically. The public will have an opportunity to speak to any agenda item when the item is called and before action is taken. The Chair will determine the order of speaking and unless the Chair grants more or less time, the speaker’s limit is two (2) minutes on each agenda item, subject to the total 20-minute period.

1.0 Review and approve minutes from the Personnel Committee Meeting held on March 10, 2020.

2.0 Update and discussion on The Hawkins Company outreach efforts for the Executive Director position. Commissioner Dusseault

Adjournment

NOTE: Due to concerns over COVID-19, the Committee meeting will be conducted entirely telephonically and packets of materials on agenda items will only be available electronically to the public. For further information, you may call 213-683-3333. Upon request, sign language interpreters, materials in alternative formats and other accommodations are available to the public for LAHSA meetings. All requests for reasonable accommodations must be made at least three working days (72 Hours) in advance of the scheduled meeting date. For additional information, contact LAHSA at (213) 683-3333 or TTY (213) 553-8488
MINUTES OF THE
LOS ANGELES HOMELESS SERVICES AUTHORITY
SPECIAL PERSONNEL COMMITTEE MEETING

Held Tuesday, March 10, 2020
8:00 a.m.

The Los Angeles Homeless Services Authority Personnel Committee Meeting, held in the LAHSA Administrative Office located at 811 Wilshire Boulevard, 5th Floor, Los Angeles, California, was called to order at 8:30 a.m. by Commissioner Dusseault.

Attendance
LAHSA Commissioners Present:
Sarah Dusseault, Chair
Wendy Greuel
Jacqueline Waggoner

LAHSA Commissioners Absent:
Mitchell Kamin, Vice Chair

LAHSA Staff:
Karla Chalif, Chief Operating Officer
Eileen Bryson, Manager, Executive Support
Keshia Douglas, Director, HR & Administration

Call to Order/Roll Call/Establishment of Quorum
Commissioner Dusseault called the meeting to order. Roll was called and special quorum was established at 8:30 a.m.

The agenda was heard out of order.

Commissioner Waggoner arrived at 8:34 and quorum was established.

2.0 Review and approve the Executive Director job description for posting.

Commissioner Dusseault, and Brett Byers, Executive Vice President, The Hawkins Company, gave the report:

• The Commissioners provided edits to the supplied job description
• Brett Byers, Executive Vice President, The Hawkins Company, presented the draft Executive Director job description as described in the provided documents and Commissioner Dusseault requested approval of the job description for posting.

Motion: It was moved by Commissioner Waggoner seconded by Commissioner Greuel to approve the Executive Director job description for posting with edits as provided and authorized Commissioner Dusseault to approve final version.

Public Speaker(s): There were no public speakers.

Action: The motion was unanimously approved.

1.0 Review and approve minutes from the Personnel Committee Meeting held on March 4, 2020.

Motion: It was moved by Commissioner Greuel seconded by Commissioner Waggoner to approve the minutes as presented.

Public Speaker(s): There were no public speakers.
Action: The motion was unanimously approved.

Adjournment

The meeting adjourned at 9:05 a.m.