Regular Meeting of the Los Angeles Continuum of Care (LA CoC) Board
Wednesday, March 11, 2020
2 p.m.
Los Angeles Homeless Services Authority – Conference Rooms 5A & 5B (5th Floor)
811 Wilshire Boulevard, Los Angeles, CA 90017

To call in to listen only, please register for Meeting of the LA CoC Board at:
https://attendee.gotowebinar.com/register/6930192505145472769
Note: This call-in option is for the public only, not for LA CoC Board Members

This meeting will be audio-recorded.

Agenda

Agenda Items - The public will have an opportunity to speak to any agenda item when the item is called and before action is taken. A Request to Speak form that is available at the sign-in desk must be submitted to the Chair prior to the completion of the agenda item. The Chair will determine the order of speaking and unless the Chair grants more or less time, the speaker’s limit is two (2) minutes on each agenda item, subject to the total 20-minute period.

Call to Order/Roll Call/Establishment of Quorum

I. Board Action: Review and Approve LA CoC Board Minutes
   a. Minutes of the LA CoC Board Meeting held on January 8, 2020

II. Board Action: Review and Approve LA CoC Board Workgroup Assignments

III. Public Participation

IV. Update and Discussion on Housing Central Command

Amy Perkins

V. Report by LA CoC Board Performance and Reallocation Workgroup
   a. Update and Discussion on 2020 LA CoC Program Performance Evaluation Methodology

VI. Report by LA CoC Board Executive Workgroup
   a. Update on Revisions to LA CoC Board Bylaws
   b. Board Action: Discuss and Approve LA CoC Board Chair to Submit Letter to LAHSA Commission Ad Hoc Committee on Governance

VII. Updates from LA CoC Board Members

LA CoC Board

VIII. Discuss Agenda Items for Next Meeting

Adjournment

Packets of materials on agenda items are available to the public on LAHSA website: https://www.lahsa.org/coc/board (under Public Meetings - Notes) for electronic download and during normal business hours at 811 Wilshire Boulevard, 6th Floor, Los Angeles, CA 90017 for hard copies. For further information, please contact Jessica Reed at (213) 683-3333 or email LACoCBoard@lahsa.org. Upon request, sign language interpreters, materials in alternative formats and other accommodations are available to the public for LAHSA meetings. All requests for reasonable accommodations must be made at least three working days (72 Hours) in advance of the scheduled meeting date. For additional information, contact LAHSA at (213) 683-3333, LACoCBoard@lahsa.org, or TTY (213) 553-8488.
Supporting Documents

1. Draft Minutes of the LA CoC Board Meeting held on January 8, 2020 (*for Board Action*)
2. Presentation on 2020 LA CoC Program Performance Evaluation Methodology
3. LA CoC Board 2020 Annual Calendar (revised)
Meeting Minutes

Attendance
Los Angeles Continuum of Care (LA CoC) Board Members:

<table>
<thead>
<tr>
<th>Service Planning Area Representatives</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>X SPA 1 – Antelope Valley</td>
<td>Carol Crabson</td>
</tr>
<tr>
<td>X SPA 2 – San Fernando Valley</td>
<td>Kris Freed</td>
</tr>
<tr>
<td>X SPA 3 – San Gabriel Valley</td>
<td>Jan Cicco</td>
</tr>
<tr>
<td>X SPA 4 – Metro Los Angeles</td>
<td>Erika Hartman</td>
</tr>
<tr>
<td>X SPA 5 – West Los Angeles</td>
<td>Christine Mirasy-Glasco</td>
</tr>
<tr>
<td>X SPA 6 – South Los Angeles</td>
<td>Cristina Nieto</td>
</tr>
<tr>
<td>X SPA 7 – East LA County</td>
<td>Steve Lytle</td>
</tr>
<tr>
<td>SPA 8 – South Bay/ Harbor</td>
<td>Shari Weaver</td>
</tr>
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At-large Representatives

<table>
<thead>
<tr>
<th>Technical Assistance</th>
<th>Alana Riemermann</th>
</tr>
</thead>
<tbody>
<tr>
<td>University</td>
<td>Brenda Wiewel</td>
</tr>
<tr>
<td>Advocate</td>
<td>Paula Lantz</td>
</tr>
<tr>
<td>Funder</td>
<td>Emily Bradley</td>
</tr>
<tr>
<td>School District</td>
<td>Melissa Schoonmaker</td>
</tr>
<tr>
<td>Public Housing Agencies</td>
<td>Myk’l Williams</td>
</tr>
<tr>
<td>Public Housing Agencies</td>
<td>Kristina Gerber</td>
</tr>
<tr>
<td>Lived Experience Advocate</td>
<td>Suzette Shaw</td>
</tr>
<tr>
<td>Service Provider/Rental Property Owner</td>
<td>Josh Decell</td>
</tr>
</tbody>
</table>

Los Angeles Homeless Services Authority (LAHSA) Staff: Jessica Reed, Daniel Chae, Alex Visotzky, Alison Korte

Technical Assistance: David Canavan (HUD TA)

Welcome & Roll

I. Review and Approve LA CoC Board Meeting Minutes held on December 11, 2019

II. Public Participation
   a. None

III. Presentation and Discussion of LA CoC Board Recommendations for the 2020 Homeless Housing, Assistance, and Prevention (HHAP) Application
a. Presentation: A. Korte and A. Visotzky presented on LAHSA’s HHAP application to the state. The HHAP fund is the follow-up to the HEAP fund and is a one-time allocation to be used within five years. LAHSA is submitting an application for roughly $67 million on behalf of the LA CoC while both the City and County are submitting separate applications as well.

b. Discussion: Board members discussed the process for providing recommendations, expressing concern over not having enough time to offer consensus around formal recommendations. LAHSA staff committed to providing the Board’s individual feedback to the Commission and contextualizing it as such given the timing constraint. The application will be forwarded to the LAHSA Commission for approval prior the February deadline.

IV. Presentation and Discussion on Permanent Supportive Housing Central Command (HCC)
   a. Presentation: J. Reed and D. Canavan presented on work around improving the HUD CoC Program portfolio. With HUD TA support, LAHSA is currently partnering with the two largest PHAs and other providers to centralize coordination of the PSH portfolio. The result is the creation of the HCC, a single entity that possesses deep understanding of the portfolio to rapidly edit procedures across the system to house people faster.
   b. Discussion: Board members discussed the HCC and applauded the efforts and changes being made to the system. As HCC works its way through the pilot, more info will be provided to the Board as its work expands to other SPAs.

V. Review and Discuss 2020 Annual Board Calendar and Workgroups
   a. The Board reviewed the annual calendar and discussed possible workgroups to convene. The February meeting will be canceled to allow time for workgroups to meet at that time. Staff committed to sending out more information on the workgroups and assignments will be taken up at a future meeting. The Board Chair requested each Board member sign up for a workgroup.

VI. Updates from Board Members
   a. It was announced that Homeless Count has signed-up nearly 3,000 of the 8,500 volunteers needed, but they are still needing more volunteers. Partners are encouraged to continue publicizing the count to get more people to volunteer.

VII. Discuss Agenda Items for Next Meeting
    a. A request was made to discuss CoC Board governance in a future meeting.

The meeting adjourned at 4:17 p.m.
LA CoC Board Performance and Reallocation Workgroup Update

March 11, 2020
NOFA FY20 Workgroup Priorities

- Increase focus on occupancy and spend-down
- Align scoring weights with current CoC priorities
- Use data sources that are more relevant
- Accelerate the evaluation cycle to allow more time for review and analysis of the results
- Develop road map for performance improvement or reallocation of poor performing grants
- Coordinate this group's work with CoC funding priorities and ranking
What we’re working on now
Permanent Supportive Housing Scoring Rubric
NOFA FY20 Priorities - PSH

- **Reassess Scoring Areas and Weights**
  - Increase weight for *Occupancy* (formerly *Unit Utilization*) and *Spend-Down*

- **Use data sources that better reflect real-time performance**
  - HMIS data for *Occupancy*
  - HUD draw-down reports for *Spend-Down*

- **Modify performance expectations**
  - Increase scoring thresholds for *Occupancy*
  - Reassess HMIS scoring rubric
Reassessing scoring areas and weights (PSH)

Current Scoring breakdown

<table>
<thead>
<tr>
<th>Scoring Area</th>
<th>Pts Possible</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Performance</strong></td>
<td></td>
</tr>
<tr>
<td>Housing Stability</td>
<td>35</td>
</tr>
<tr>
<td>Minimize Negative Turnover (Returns to Homelessness)</td>
<td>10</td>
</tr>
<tr>
<td>Maintain or Increase Income</td>
<td>5</td>
</tr>
<tr>
<td><strong>Other Scoring Areas</strong></td>
<td></td>
</tr>
<tr>
<td>HMIS Participation</td>
<td>10</td>
</tr>
<tr>
<td>Unit Utilization</td>
<td>5</td>
</tr>
<tr>
<td>Spend-Down</td>
<td>10</td>
</tr>
<tr>
<td>Serve High Need Population</td>
<td>15</td>
</tr>
<tr>
<td>Commitment to Policy Priorities</td>
<td>10</td>
</tr>
</tbody>
</table>
Recommended changes – Weights (PSH)

<table>
<thead>
<tr>
<th>Scoring Area</th>
<th>Current Pts</th>
<th>New Pts</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Performance</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Housing Stability</td>
<td>35</td>
<td>TBD</td>
</tr>
<tr>
<td>Minimize Negative Turnover (Returns to Homelessness)</td>
<td>10</td>
<td>10</td>
</tr>
<tr>
<td><em>Occupancy</em></td>
<td>0</td>
<td>TBD</td>
</tr>
<tr>
<td>Maintain or Increase Income</td>
<td>5</td>
<td>5</td>
</tr>
<tr>
<td><strong>Other Scoring Areas</strong></td>
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</tr>
<tr>
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<tr>
<td>Spend-Down</td>
<td>10</td>
<td>TBD</td>
</tr>
<tr>
<td>Serve High Need Population (CES)</td>
<td>15</td>
<td>TBD</td>
</tr>
<tr>
<td>Commitment to Policy Priorities</td>
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<td>TBD</td>
</tr>
<tr>
<td>Unit Utilization</td>
<td>5</td>
<td></td>
</tr>
</tbody>
</table>

- Rename Unit Utilization to *Occupancy*
- Move *Occupancy* to the Performance sub-category
- Increase weights for *Occupancy*, *Spend Down*, and *High-Need Populations*
- Decrease weight for *Housing Stability*, *Negative Turnover*, *CES Referrals*, and/or *Policy Priorities*
Recommended changes – Data Sources (PSH)

**Scoring Area**

**Old data source**

**New Recommended Data Source**

**Occupancy**

**HUD APR/SAGE:** Average of four (4) seasonal p.i.t. snapshots

**HMIS:** Average of twelve (12) monthly occupancy snapshots

**Spend-Down**

**HUD APR/SAGE:** Award amount vs. spent amount

**HUD Draw-Down reports:** Monthly draws vs. total awards
Recommended changes – Performance Measurement (PSH)

<table>
<thead>
<tr>
<th>Scoring Area</th>
<th>Old Measurement</th>
<th>New Recommended Measurement</th>
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</thead>
<tbody>
<tr>
<td>Occupancy</td>
<td>Sliding Scale ≥80%: full pts; ≤70% no pts</td>
<td>Sliding Scale ≥92%: full pts; ≤75% no pts</td>
</tr>
<tr>
<td>HMIS</td>
<td>5 pts for participation; 5 pts for data quality</td>
<td>10 pts for data quality</td>
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</tbody>
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Rapid Re-Housing
NOFA FY20 Priorities - RRH

Reassess Scoring Areas and Weights
- Better align weights with PSH
- Add *Occupancy* scoring area

Use data sources that better reflect real-time performance
- HMIS data for *Occupancy*
- HUD draw down reports for *Spend-Down*

Modify performance expectations
- Reassess HMIS scoring rubric
# Reassessing scoring areas and weights (RRH)

## Current Scoring breakdown

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</tr>
<tr>
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<td>50</td>
</tr>
<tr>
<td>Increase Income</td>
<td>20</td>
</tr>
<tr>
<td><strong>Other Scoring Areas</strong></td>
<td></td>
</tr>
<tr>
<td>HMIS Participation</td>
<td>10</td>
</tr>
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**Recommended changes – Weights (RRH)**

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<td>10</td>
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</table>

- Add *Occupancy* to the Performance sub-category
- Increase weights for *Occupancy* and *Spend Down*
- Decrease weight for *Housing Stability*
Recommended changes – Data Sources (RRH)

**Scoring Area**
- **Old data source**: HUD APR/SAGE: Average of four (4) seasonal p.i.t. snapshots
- **New Recommended Data Source**: HMIS: Average of twelve (12) monthly occupancy snapshots

**Occupancy**
- **HUD APR/SAGE**: Award amount vs. spent amount
- **HMIS**: Average of twelve (12) monthly occupancy snapshots

**Spend-Down**
- **HUD APR/SAGE**: Award amount vs. spent amount
- **HUD Draw-Down reports**: Monthly draws vs. total awards
Recommended changes – Performance Measurement (RRH)

**Occupancy**
- **Sliding Scale**
  - \( \geq 80\%: \) full pts;
  - \( \leq 70\%: \) no pts
- **New**
  - \( \geq 92\%: \) full pts;
  - \( \leq 75\%: \) no pts

**HMIS**
- 5 pts for participation;
- 5 pts for data quality
- 10 pts for data quality
Next Steps

**March:** Workgroup to review other program types, incorporate Board input, test new scoring rubric with real data

**April:** Bring red-line version of FY20 methodology to CoC Board meeting and LAHSA Programs and Evaluation Committee *for review and feedback*

**May:** Bring red-line and final version of FY20 methodology to the CoC Board, LAHSA Programs and Evaluation Committee, and LAHSA Commission *for review and approval*

**June-July:** Complete scoring and appeal process ahead of FY20 CoC Program Competition
Los Angeles Continuum of Care Board
2020 Annual Calendar
Revised March 11, 2020

Purpose of Annual Calendar: To develop a set of priorities, milestones, and key deliverables for the Los Angeles Continuum of Care Board (CoC Board/board) to focus its efforts over the course of the 2020 calendar-year work cycle. Agenda items are scheduled to align with the anticipated CoC Program Competition NOFA timeline and to allow for discussion of substantive matters separate from the meetings in which the board will be asked to make any decisions or recommendations. The calendar is a fluid, living document that will be modified as needed to remain responsive to relevant timelines and requirements and other board business matters. Additional board meetings and/or agenda items will be scheduled, or revised, as needed. Note: Items with an asterisk (*) may be rescheduled to comport with the NOFA schedule set by HUD.

✓ January 8, 2020 – Regular Board Meeting
  1. Presentation and Discussion of LA CoC Board Recommendations for the 2020 Homeless Housing, Assistance, and Prevention (HHAP) Application
  2. Presentation and Discussion on Permanent Supportive Housing Central Command (HCC)
✓ February 12, 2020 – Board Workgroup Meeting(s)
  1. Performance and Reallocation Workgroup
  2. Executive Workgroup
     ☐ Update on 2019 NOFA Award (via email)

March 11, 2020 – Regular Board Meeting
  1. Review and Approve LA CoC Board Workgroup Assignments
  2. Update and Discussion on Housing Central Command (as related to CoC)
  3. Update and Discussion on 2020 CoC Program Performance Evaluation Methodology
  4. Update on LA CoC Board Bylaws

April 8, 2020 – Regular Board Meeting
  1. Review and Discuss 2020 CoC Program Performance Evaluation Methodology and Appeals Process

May 13, 2020 – Regular Board Meeting
  1. Review and Approve 2020 CoC Program Performance Evaluation Methodology and Appeals Process

June 10, 2020 – Regular Board Meeting
Tentative 2020 CoC Program NOFA Release
  1. Presentation on 2020 Greater Los Angeles Homeless Count Results and relation to NOFA scoring
  2. Discuss Funding Priority Recommendations for the 2020 CoC Program New Projects Request for Proposals (RFP)*
  3. Update on Reallocation and Ranking Policies

July 8, 2020 – Regular Board Meeting
  1. Overview of 2020 CoC Program Competition NOFA*
2. Review and Discuss 2020 CoC Program Priority List Ranking Policy*
3. Review and Discuss 2020 CoC Program Reallocation Policy*

**August 20, 2020 – Regular Board Meeting**
1. Update on 2020 CoC Program New Projects Request for Proposals (RFP) results
2. Review and Approve the 2020 CoC Program Priority List Ranking Policy
3. Review and Approve the 2020 CoC Program Reallocation Policy

**September 9, 2020 – Regular Board Meeting**
*Tentative Submission of 2020 CoC Program NOFA Application*
1. Presentation of the 2020 CoC Program NOFA Application

**October 14, 2020 – Regular Board Meeting**
1. CoC NOFA Debrief

**November 11, 2020 – Board Workgroup Meeting(s) (TBD)**

**December 9, 2020 – Regular Board Meeting**
1. CoC Board 2021 Chair/Vice Chair election
2. Update on 2021 Greater Los Angeles Homeless Count
3. Annual CoC Board training

**Parking Lot Items To Be Determined/Scheduled**
- CoC performance (including utilization)
- Update on State funding for homeless assistance, if applicable (e.g., HEAP, HHAP)
- DV-CoC Collaboration including VAWA Emergency Transfer Plan implementation, new CE and joint component projects, etc.
- Update on PSH “Moving On” initiative
- Update on CES Operations
- Annual review of Written Standards
- Presentation and Discussion of CoC Youth Homelessness Demonstration Project (YHDP) NOFA*
- Review and Approve CoC YHDP Application to HUD*
- Presentation and Discussion of CoC Unsheltered NOFA Application*
- Review and Approve CoC Unsheltered NOFA Application*