LAHSA has posted Addendum #2 to the 2020 Council District 8 Navigation Center RFP on LAHSA’s website at: [https://www.lahsa.org/news?article=619-2020-council-district-8-navigation-center-rfp&ref=funding](https://www.lahsa.org/news?article=619-2020-council-district-8-navigation-center-rfp&ref=funding)

If you have any questions, please contact the Procurement Team at fundingopportunities@lahsa.org.

### Addendum #2

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<th>A. Description of Work 9. Budget and Leverage</th>
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### Budget and Leverage

Proposers are required to submit a budget, for a twelve-month contract term, which will allow them to operate at an optimal level. A budget template has been provided with this RFP that provides for a line item budget by category. Using the budget template provided, proposers must submit a complete budget for the total cost of the proposed project, including any other funding sources being leveraged. Documentation of leverage, such as a contract, a scanned copy of a check, a commitment letter, or an MOU, must be submitted in MyOrg before the submission deadline.

Funds will be distributed at LAHSA’s discretion. For this RFP, The rate for administrative indirect cost reimbursement will be 10%, which may change based on the final determination of funding source. The indirect Cost rate is based on the total award amount. For example, if total award amount being requested is $100,000 then the indirect Cost Rate of 10% will be $10,000. The indirect Cost is part of the awarded amount which would result in a remaining budget of $90,000 to be allocated between other direct costs of the program.

### Leverage

LAHSA recommends leveraging from other sources to enrich programming but does not require it. However, as part of the Quality Review process, all proposals will be evaluated regarding the level of leveraged funds that are committed to the project. Proposals demonstrating higher leverage will receive additional points within the Program Budget category of Quality Review. To receive full points, documentation of leverage, such as a contract, a scanned copy of a check, a commitment letter, or an MOU, must be submitted in MyOrg before the submission deadline.