LAHSA has posted Addendum #3 to the 2019 Mobile Showers Program RFP on LAHSA’s website at: https://www.lahsa.org/news?article=581-2019-mobile-showers-program-rfp&ref=funding

If you have any questions, please contact the Procurement Team at fundingopportunities@lahsa.org.

Addendum #3

<table>
<thead>
<tr>
<th>FRONT PAGE</th>
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<td>Please note the changes to the timeline.</td>
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**2019 MOBILE SHOWERS PROGRAM REQUEST FOR PROPOSALS (RFP)**

**RFP Released:** September 19, 2019  
1st Mandatory In-Person Proposers Conference: September 25, 2019, 11 AM – 1 PM  
2nd Mandatory In-Person Proposers Conference: November 13, 2019, 10 AM -12 PM  
1st Written Questions Due: September 27, 2019, 2 PM  
2nd Written Questions Due: November 18, 2019, 2 PM  
Submission Deadline: October 28–December 23, 2019, 2 PM
### A: Description of Work

#### 3. Eligible Applicants

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<th>Please note the new language added.</th>
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#### 3. Eligible Applicants

This RFP is open to government agencies, and nonprofit organizations that were certified on or before award recommendations are made to the P&E Committee RFP as qualified bidders/proposers for receiving County of Los Angeles Measure H Funds through the LAHSA Request for Statement of Qualifications (RFSQ) process.

The list of certified agencies can be viewed at the following link under RFSQ Documents (See: RFSQ Exhibit I - Certified Agencies & Funding Sources):
A. Description of Work

4. Contract Term

Please note the date change.

<table>
<thead>
<tr>
<th>4. Contract Term</th>
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<tbody>
<tr>
<td>The contract term for contracts awarded through this RFP is February 1, 2020 to June 30, 2022 with funding authorized on an annual basis. LAHSA will allow providers to use up to 60-days from their contract start date as startup time. Providers can bill for expenses incurred during this time even if clients have not yet been served. All expenses must be included in the budget approved by LAHSA. LAHSA reserves the right to authorize funding on an annual basis, based upon, but not limited to, satisfactory contractor performance, availability of funds, and demonstrated geographic need. A separate contract will need to be executed between the County and/or LAHSA and the selected providers for use of the shower trailers.</td>
</tr>
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</table>
PROPOSAL CRITERIA AND EVALUATION PROCESS

1. Overview

Please note the date and time change.

1. Overview

All complete proposals received by the submission deadline will be submitted for a Quality Review and will be evaluated by a panel, which will be referred to as the “Evaluation Panel.” A complete proposal includes all of the required elements listed in section G. General Instructions 1. Proposal Submittal. Proposals will be scored independently based on the criteria outlined in the Quality Review section of this RFP. Proposals must receive an aggregate score of 75 points or more to be recommended for funding.

Quality review results and final funding recommendations will be posted on the LAHSA website and presented to the LAHSA Commission for approval.

<table>
<thead>
<tr>
<th>ITEM</th>
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<tbody>
<tr>
<td>RFP Release</td>
<td>September 19, 2019</td>
</tr>
<tr>
<td>1st Mandatory Proposers Conference</td>
<td>September 25, 2019, 11 AM – 1 PM</td>
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</tr>
<tr>
<td>Submission Deadline</td>
<td>October 25-December 23; 2019, 2 PM</td>
</tr>
<tr>
<td>Quality Review Approval</td>
<td>December 2019- January 2020</td>
</tr>
<tr>
<td>Contract Start</td>
<td>February April 1, 2020</td>
</tr>
</tbody>
</table>

*Timelines subject to change at LAHSA’s sole discretion.

GENERAL INSTRUCTIONS

2. Due Date

Please note the date change.
2. **Due Date**

All proposals must be RECEIVED by electronic delivery no later than 2:00 PM (Pacific Time), **October 25, 2019 - December 23, 2019**. Applications will not be accepted via facsimile or paper submission. Electronic Submission is mandatory. Proposals submitted after the deadline will not be accepted.

Proposal amendments and/or addendums submitted to LAHSA after the proposal deadline will be returned without review. However, LAHSA reserves the right to request clarification of unclear or ambiguous statements made in the proposal.

| GENERAL INSTRUCTIONS | 3. Mandatory Proposers Conference | Please note the language, link and date changes. |
3. Mandatory Proposers Conference

Proposers are required to attend at least one of the in-person Mandatory Proposers’ Conference listed below:

1st Proposers’ Conference on September 25, 2019 at 11 AM – 1 PM
2nd Proposers’ Conference on November 13, 2019, 10:00 AM – 12:00 PM

Proposer’s Conference Links:


Pre-registration is recommended.

Attendance Requirements: The 1st Proposer Conference will start promptly at 11:00 am. Proposers must sign-in within 15 minutes of the Conference start time. The 2nd Proposer Conference will start promptly at 10:00 am. Proposers must sign-in within 15 minutes of the Conference start time. Proposers who sign-in after that time to the Proposers Conference will not be considered as an attendee.

LAHSA is unable to provide individualized technical assistance during an open RFP. All technical assistance will be provided during the Mandatory Proposers’ Conference and through the timely submission of written questions as detailed in this section.

Proposers are encouraged, but not required to submit questions in writing at least two days prior to the Mandatory Proposers’ Conference.

Questions regarding this RFP may be submitted to fundingopportunities@lahsa.org with the subject line, “2019 Mobile Showers RFP – Q&A 1st Proposer Conference” or “2019 Mobile Showers RFP – Q&A 2nd Proposer Conference”. Please be sure to include your name and title, the name of the organization you represent and the best telephone number to reach you if a LAHSA representative needs to speak with you for further clarification.

After the Proposers Conference, Questions will be accepted via email only at fundingopportunities@lahsa.org with the subject line, “2019 Mobile Showers RFP – Q&A 1st Proposer Conference” or “2019 Mobile Showers RFP – Q&A 2nd Proposer Conference” or until September 27, November 18, 2019, 2:00 PM. LAHSA will post written responses to all received questions on the LAHSA website no later than five (5) business days from the date questions are due.

Proposers are responsible for checking the LAHSA website to obtain current information and responses. Any omission or error made by any Proposer under this RFP for failure to obtain information posted regarding this RFP on the LAHSA website at http://www.lahsa.org/funding is the sole responsibility of proposer and is not a basis for appeal of any adverse score or evaluation under this RFP.