Before Starting the Project Application

To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.

Things to Remember:

- Only Collaborative Applicants may apply for CoC Planning funds using this application, and only one CoC Planning application may be submitted during the FY 2019 CoC Program grant competition.
- Additional training resources can be found on the HUD Exchange at https://www.hudexchange.info/e-snaps.guides/coc-program-competition-resources/
- Program policy questions and problems related to completing the application in e-snaps may be directed to HUD via the HUD Exchange Ask A Question.
- Project applicants are required to have a Data Universal Numbering System (DUNS) number and an active registration in the Central Contractor Registration (CCR)/System for Award management (SÂM) in order to apply for funding under the Continuum of Care (CoC) Program Competition. For more information see the FY 2019 CoC Program Competition NOFA.
- To ensure that applications are considered for funding, applicants should read all sections of the FY 2019 CoC Program Competition NOFA.
- Detailed instructions can be found on the left menu within e-snaps and on the HUD Exchange. They contain comprehensive instructions and should be used in tandem with the navigational guides, which are also found on the HUD Exchange.
- Before completing the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps, particularly the Authorized Representative and Alternate Representative forms as HUD uses this information to contact you if additional information is required (e.g., allowable technical deficiency).
- HUD reserves the right to reduce or reject any new or renewal project that fails to adhere to 24 CFR Part 578 and application requirements set forth in the FY 2019 CoC Program NOFA.
1A. SF-424 Application Type

1. Type of Submission:

2. Type of Application: CoC Planning Project Application
   If Revision, select appropriate letter(s):
   If "Other", specify:
   3. Date Received: 09/25/2019

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier

6. Date Received by State:

7. State Application Identifier:
1B. SF-424 Legal Applicant

8. Applicant
   a. Legal Name: Los Angeles Homeless Services Authority
   b. Employer/Taxpayer Identification Number (EIN/TIN): 95-4498834
   c. Organizational DUNS: 837100361

   d. Address
      Street 1: 811 Wilshire Boulevard, 6th Floor
      City: Los Angeles
      County: Los Angeles
      State: California
      Country: United States
      Zip / Postal Code: 90017

   e. Organizational Unit (optional)
      Department Name:
      Division Name:

   f. Name and contact information of person to be contacted on matters involving this application
      Prefix: Ms.
      First Name: Kristina
      Middle Name:
      Last Name: Dixon
      Suffix:
      Title: Director of Finance
      Organizational Affiliation: Los Angeles Homeless Services Authority
      Telephone Number: (213) 683-3333
      Extension:
Fax Number:  (213) 892-0093
Email:  kdixon@lahsa.org
1C. SF-424 Application Details

9. Type of Applicant:  D. Special District Government

10. Name of Federal Agency:  Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance
   Title:  CoC Program
   CFDA Number:  14.267

12. Funding Opportunity Number:  FR-6300-N-25
   Title:  Continuum of Care Homeless Assistance Competition

13. Competition Identification Number:
   Title:
1D. SF-424 Congressional District(s)

14. Area(s) affected by the project (state(s) only):
   California
   (for multiple selections hold CTRL+Key)

15. Descriptive Title of Applicant’s Project: CA-600 CoC Planning Application FY2019

16. Congressional District(s):
   a. Applicant: CA-043, CA-044, CA-047, CA-033, CA-035, CA-037, CA-038, CA-039, CA-040, CA-027, CA-026, CA-029, CA-028, CA-030, CA-034, CA-032, CA-023, CA-025
   b. Project: CA-034
   (for multiple selections hold CTRL+Key)

17. Proposed Project
   a. Start Date: 07/01/2020
   b. End Date: 06/30/2021

18. Estimated Funding ($)
   a. Federal:
   b. Applicant:
      c. State:
      d. Local:
      e. Other:
      f. Program Income:
         g. Total:
1E. SF-424 Compliance

19. Is the Application Subject to Review By State Executive Order 12372 Process?

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

If "YES", enter the date this application was made available to the State for review:

20. Is the Applicant delinquent on any Federal debt?

No

If "YES," provide an explanation:
1F. SF-424 Declaration

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

I AGREE: X

21. Authorized Representative

Prefix: Mr.
First Name: Peter
Middle Name:
Last Name: Lynn
Suffix:
Title: Executive Director

Telephone Number: (213) 683-3333
(Format: 123-456-7890)

Fax Number: (213) 892-0093
(Format: 123-456-7890)

Email: plynn@lahsa.org

Signature of Authorized Representative: Considered signed upon submission in e-snaps.
Date Signed: 09/25/2019
1G. HUD 2880

Applicant/Recipient Disclosure/Update Report - form HUD-2880
U.S. Department of Housing and Urban Development
OMB Approval No. 2506-0214 (exp.02/28/2022)

Applicant/Recipient Information

1. Applicant/Recipient Name, Address, and Phone

   Agency Legal Name: Los Angeles Homeless Services Authority
   Prefix: Mr.
   First Name: Peter
   Middle Name: 
   Last Name: Lynn
   Suffix:
   Title: Executive Director
   Organizational Affiliation: Los Angeles Homeless Services Authority
   Telephone Number: (213) 683-3333
   Extension:
   Email: plynn@lahsa.org
   City: Los Angeles
   County: Los Angeles
   State: California
   Country: United States
   Zip/Postal Code: 90017

2. Employer ID Number (EIN): 95-4498834

3. HUD Program: Continuum of Care Program

4. Amount of HUD Assistance Requested/Received: $1,250,000

(Requested amounts will be automatically entered within applications)
5. State the name and location (street address, city and state) of the project or activity:

CA-600 CoC Planning Application FY2019 811 Wilshire Boulevard, 6th Floor Los Angeles California

Refer to project name, addresses and CoC Project Identifying Number (PIN) entered into the attached project application.

Part I Threshold Determinations

1. Are you applying for assistance for a specific project or activity? (For further information, see 24 CFR Sec. 4.3).

   Yes

2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of $200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9.

   Yes

Part II Other Government Assistance Provided or Requested/Expected Sources and Use of Funds

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

<table>
<thead>
<tr>
<th>Department/Local Agency Name and Address</th>
<th>Type of Assistance</th>
<th>Amount Requested / Provided</th>
<th>Expected Uses of the Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Los Angeles Homeless Services Authority 811 Wilshire Bl., 6th Fl., LA CA 90017</td>
<td>Other Government</td>
<td>$101,906.00</td>
<td>Supp. Svc, Operating, HMIS, Admin</td>
</tr>
<tr>
<td>County of LA - DMH 550 S. Vermont Ave, LA CA 90020</td>
<td>Grant</td>
<td>$58,406.00</td>
<td>Supportive Services</td>
</tr>
<tr>
<td>Center for the Pacific-Asian Family Inc. 3424 Wilshire Blvd. Suite #1000, LA CA90010</td>
<td>Grant</td>
<td>$38,167.00</td>
<td>Operating Costs and Administrative</td>
</tr>
<tr>
<td>Homes for Life Foundation 8939 S. Sepulveda Blvd #460, LA CA 90045</td>
<td>Rental Revenue</td>
<td>$46,294.00</td>
<td>Supp. Svc, &amp; Operating Costs</td>
</tr>
<tr>
<td>County of LA - DMH 550 S. Vermont Ave, LA CA 90020</td>
<td>Other Government</td>
<td>$38,789.00</td>
<td>Supportive Services</td>
</tr>
</tbody>
</table>

Part III Interested Parties

You must disclose:
1. All developers, contractors, or consultants involved in the application for the assistance or in...
the planning, development, or implementation of the project or activity and
2. any other person who has a financial interest in the project or activity for which the
   assistance is sought that exceeds $50,000 or 10 percent of the assistance (whichever is lower).

<table>
<thead>
<tr>
<th>Alphabetical list of all persons with a reportable financial interest in the project or activity (For individuals, give the last name first)</th>
<th>Social Security No. or Employee ID No.</th>
<th>Type of Participation</th>
<th>Financial Interest in Project/Activity ($)</th>
<th>Financial Interest in Project/Activity (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Volunteers of America of LA</td>
<td>95-1691330</td>
<td>Sub-subrecipient</td>
<td>$195,238.00</td>
<td>96%</td>
</tr>
<tr>
<td>Volunteers of America of LA</td>
<td>95-1691330</td>
<td>Sub-subrecipient</td>
<td>$558,628.00</td>
<td>92%</td>
</tr>
</tbody>
</table>

**Certification**

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional nondisclosure, is subject to civil money penalty not to exceed $10,000 for each violation.

I certify that the information provided on this form and in any accompanying documentation is true and accurate. I acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.

I AGREE: X

**Name / Title of Authorized Official:** Peter Lynn, Executive Director

**Signature of Authorized Official:** Considered signed upon submission in e-snaps.

**Date Signed:** 09/25/2019
HUD 50070 Certification for a Drug Free Workplace

Applicant Name: Los Angeles Homeless Services Authority

Program/Activity Receiving Federal Grant Funding: CoC Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant’s workplace and specifying the actions that will be taken against employees for violation of such prohibition.

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---
   (1) Abide by the terms of the statement; and
   (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---
   (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
   (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.

b. Establishing an on-going drug-free awareness program to inform employees ---
   (1) The dangers of drug abuse in the workplace ;
   (2) The Applicant’s policy of maintaining a drug-free workplace;
   (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
   (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

g. Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.

Sites for Work Performance.

The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Workplaces, including addresses, entered in the attached project application.
Refer to addresses entered into the attached project application.

I certify that the information provided on this form and in any accompanying documentation is true and accurate. I
acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Authorized Representative

Prefix: Mr.
First Name: Peter
Middle Name
Last Name: Lynn
Suffix:
Title: Executive Director
Telephone Number: (213) 683-3333
(Format: 123-456-7890)
Fax Number: (213) 892-0093
(Format: 123-456-7890)
Email: plynn@lahsa.org
Signature of Authorized Representative: Considered signed upon submission in e-snaps.
Date Signed: 09/25/2019
CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file
the required statement shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate:

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Applicant’s Organization: Los Angeles Homeless Services Authority

Name / Title of Authorized Official: Peter Lynn, Executive Director

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 09/25/2019
1J. SF-LLL

DISCLOSURE OF LOBBYING ACTIVITIES
Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352.

HUD requires a new SF-LLL submitted with each annual CoC competition and completing this screen fulfills this requirement.

Answer “Yes” if your organization is engaged in lobbying associated with the CoC Program and answer the questions as they appear next on this screen. The requirement related to lobbying as explained in the SF-LLL instructions states: “The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action.”

Answer “No” if your organization is NOT engaged in lobbying.

Does the recipient or subrecipient of this CoC grant participate in federal lobbying activities (lobbying a federal administration or congress) in connection with the CoC Program?

No

Legal Name: Los Angeles Homeless Services Authority
Street 1: 811 Wilshire Boulevard, 6th Floor
Street 2:
City: Los Angeles
County: Los Angeles
State: California
Country: United States
Zip / Postal Code: 90017

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

I certify that this information is true and complete. X
Authorized Representative

Prefix:  Mr.
First Name:  Peter
Middle Name:  
Last Name:  Lynn
Suffix:  
Title:  Executive Director

Telephone Number:  (213) 683-3333
(Format: 123-456-7890)
Fax Number:  (213) 892-0093
(Format: 123-456-7890)

Email:  plynn@lahsa.org

Signature of Authorized Official:  Considered signed upon submission in e-snaps.
Date Signed:  09/25/2019
2A. Project Detail

1a. CoC Number and Name: CA-600 - Los Angeles City & County CoC
1b. Collaborative Applicant Name: Los Angeles Homeless Services Authority

2. Project Name: CA-600 CoC Planning Application FY2019

3. Component Type: CoC Planning Project Application
2B. Project Description

1. Provide a description that addresses the entire scope of the proposed project and how the Collaborative Applicant will use grant funds to comply with the provisions of 24 CFR 578.7.

CoC Planning Grant will continue to enhance & expand collaborative efforts to comply w/ 578.7 utilizing staff & consultants to improve CES coordination, capacity building & technical assistance (CBTA), system performance, & planning among local government, public agencies, nonprofits, individuals, businesses & other stakeholders in CoC. LAHSA staff & consultants will continue to: A) Implement expansive & strategic governance structure to fulfill intent of HEARTH Act, integrating LAHSA Commission, LA CoC Board, LA City & County, & other key stakeholders, including lived experience groups LEAB & HYFLA. Cont to provide staff support to prepare briefing materials, coordinate mtgs, develop annual outcomes, & compile data & research to inform & support decision-making for CoC Board & other governing bodies; B) Enhance CoC coordination incl. implementing LA City & County Homeless Strategic Plans to End Homelessness; ensuring consumer involvement; consulting w/Entitlement Cities & ESG Recip to establish funding priorities; & finalize CoC’s P&Ps; C) Continue to partner w/organizations to provide CBTA to strengthen homeless delivery system to: 1) Increase CBOs capacity w/ ongoing procurement process that supports hiring of TA consultants for CBOs; 2) Implement Centralized Training Academy (CTA), a training & education resource that consolidates training opportunities across CoC. CTA offers discrete learning tracks for staff, incl.direct service, on policy & program implementation, & HMIS. CTA will train 2,000+ direct service staff annually on 46 program-specific topics focusing on best practices, professional development, service provision, & system components; 3) Onboard New/Existing Agencies w/ goal to ensure agencies have sufficient capacity to implement programs, manage funds incl. understanding eligible costs & are informed of monitoring reqs. All agencies awarded new contracts receive onboarding; 4) Implement Customer Svc Model: LAHSA’s Integrated Agency Support Teams (IAST) (i.e. interdepartmental staff) support agencies in executing contracts, invoicing & close-out, HMIS reporting, & monitoring visit prep. IASTs asst w/managing prog components over course of contract lifecycle; D) Produce reports on trends & info to equip local communities within LA CoC to set outcomes, monitor & track their progress by continuing to expand research & data capacity of CoC; & E) At LA CoC Community Mtgs, continue to research, disseminate, & implement best practices via policy briefs, training, & community forums.

2. Describe the estimated schedule for the proposed activities, the management plan, and the method for assuring effective and timely completion of all work.

The proposed schedule is from July 1, 2020, to June 30, 2021. LAHSA will utilize a comprehensive project plans to manage and ensure timely completion of all tasks. The project plans will detail deliverables, timeframes, and staff responsibilities to complete required tasks. LAHSA, as the Collaborative Applicant and HMIS Lead, will continue to track achievement of goals &
milestones, including program outcomes and performance measures to identify trends & areas for improvement, and present them at least quarterly to: LA CoC Board, LAHSA Commission, CES Policy Council, Regional Homelessness Advisory Council, lived experience groups LEAB & HYFLA, annual educational events for funders & local homeless advocates, and at CoC Community Meetings including Community Information Sessions where the general public is educated regarding the homeless service delivery system.

3. How will the requested funds improve or maintain the CoC’s ability to evaluate the outcome of CoC and ESG projects?

Funding will improve CoC’s ability to evaluate performance and outcomes of CoC & ESG projects in the following areas: Data Collection: These funds will be used to develop technological solutions to automate and streamline data submission, collection, and aggregation, enhancing the CoC’s capacity to manage the large amount of performance data (HMIS, APRs, monitoring reports) and aggregate data for system-level analysis; Performance Measurement and Evaluation: Funds will be used to enhance the CoC’s ability to regularly engage ESG recipients in establishing standardized performance measurements and regularly reporting project outcomes annually, at minimum. Funds will allow the CoC to conduct qualitative reviews of CoC and ESG recipients, through review of participant eligibility requirements and monitoring reports. Funds will support system-level evaluation of all CoC projects as part of project ranking, prioritization, and reallocation efforts. Funds allow the CoC to develop tools, processes, and procedures for regularly evaluating system-level performance, enhancing our ability to measure progress towards meeting the goals of federal strategic plan to prevent & end homelessness Home, Together; Reporting, Follow-Up and Technical Assistance: These funds will support the development of standardized reports for the various stakeholder groups that the CoC is responsible for engaging (City and County planning groups, LAHSA Commission, LA CoC Board, Con Plan jurisdictions, etc.). System-level reporting will help inform goal-setting and policy-making by identifying system gaps and bottlenecks to be addressed. Project-level reporting will help identify low performers and trigger a performance improvement/technical assistance or reallocation process. Both system- and project-level reporting will help the CoC identify promising practices and successful approaches to ending homelessness. While much work has been done to improve the CoC’s ability to evaluate the outcomes of CoC and ESG projects, this grant will allow for more diverse representation and participation from across the CoC.

4. How will the planning activities continue beyond the expiration of HUD financial assistance?

Planning grant funding has helped increase & obtain new resources for LA CoC. LAHSA plays key leadership role to help inform LA County & City planning efforts that has resulted in additional local funding to reduce & end homelessness. Local investments from voter-approved tax measure will be employed over 10 years to combat homelessness in the region. LAHSA is responsible for administering a significant portion of these funds on an annual basis, which support expansion of countywide outreach, homelessness prevention for single adults, families & youth, CES expansion for all populations incl. housing navigation, rapid re-housing & expansion of emergency shelter &
bridge housing programs. Planning activities will continue beyond the expiration of HUD financial assistance with additional funding & leveraging from City & County of LA. In addition to tax measure funds, City & County of LA provide cash match & leveraging through City and County General Funds to support the administration of locally funded homeless programs, including these planning activities. LAHSA, along with its partners, will also continue its work with the LA CoC Board and the county to further refine and implement a strategic sustainability plan that incorporates avenues for expanded partnerships, effective community engagement, and additional capacity-building.
3A. Governance and Operations

1. How often does the CoC conduct meetings of the full CoC membership? Monthly

2. Does the CoC include membership of a homeless or formerly homeless person? Yes

2a. For members who are homeless or formerly homeless, what role do they play in the CoC membership? (Select all that apply)

<table>
<thead>
<tr>
<th>Role</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Participates in CoC meetings</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Votes, including electing CoC Board</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Sits on CoC Board</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>None</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

3. Does the CoC’s governance charter incorporate written policies and procedures for each of the following

- a. Written agendas of CoC meetings? Yes
- b. Coordinated Entry? (Also known as centralized or coordinated assessment) Yes
- c. Process for monitoring outcomes of ESG recipients? Yes
- d. CoC policies and procedures? Yes
- e. Written process for board selection? Yes
- f. Code of Conduct for board members that includes a recusal process? Yes
- g. Written standards for administering assistance? Yes

4. Were there any written complaints received by the CoC in relation to project review, project selection, or other items related to 24 CFR 578.7 or 578.9 within the past 12 months? No
## 3B. Committees

Provide information for up to five of the most active CoC-wide planning committees, subcommittees and/or workgroups, to address homeless needs in the CoC’s geographic area that recommend and set policy priorities for the CoC, including a brief description of the role and the frequency of the meetings. Only include committees, subcommittees and/or workgroups, that are directly involved in CoC-wide planning and not the regular delivery of services.

<table>
<thead>
<tr>
<th>Name of Group</th>
<th>Role of the Group (max 750 characters)</th>
<th>Meeting Frequency</th>
<th>Name of Individuals and/or Organizations Represented</th>
</tr>
</thead>
<tbody>
<tr>
<td>LA CoC Board</td>
<td>The LA CoC Board advises LAHSA on the ranking for new permanent supportive housing projects for funding through the CoC Homeless Assistance Program. It’s comprised of elected representatives from the homeless coalitions in each of LA County’s 8 Service Planning Areas (SPAs). Every SPA has at least one homeless coalition made up of service providers, elected officials, faith-based community members &amp; business leaders, which meet monthly to coordinate, plan, network &amp; share resources. Each of these coalitions elects a member to represent their local needs in the HUD NOFA ranking process. The group includes formerly homeless individuals representing the chronically homeless, families, and survivors of domestic violence.</td>
<td>Monthly</td>
<td>S. Lytle, A. Washington, C. Crabson, K. Freed, J. Cicco, C. Mirasy-Glasco, V. Lewis, A. Riemermann, B. Wiewel, E. Bradley, M. Schoonmaker, M. Williams, P. Lantz, S. Shaw, J. Decell, K. Gerber, S. Weaver</td>
</tr>
<tr>
<td>Programs &amp; Evaluations, Policy &amp; Planning Committees of the LAHSA Commission</td>
<td>These LAHSA committees review project &amp; program design proposals for new &amp; existing LA CoC programs, approve processes for solicitation of proposals, and make contract recommendations resulting from competitive solicitation processes to the Commission. The Committees also monitor the progress of local HEARTH Act implementation and coordination, review &amp; discuss CoC homelessness planning issues and processes, oversee the point in time count and CoC Program Application and ranking procedure, and make recommendations to the Commission on legislative and policy issues affecting the LA CoC including state and federal appropriations and authorizing legislation relating to homelessness.</td>
<td>Monthly</td>
<td>P&amp;E Cmte: J. Waggoner, L. Martin, B. Pearson, W. Greuel; P&amp;P Cmte: M. Kamin, I. Muro, K. Sauls, L. Martin</td>
</tr>
<tr>
<td>Regional Homelessness Advisory Council</td>
<td>The RHAC is a membership-based council whose mission is to provide a framework for broad-based, collaborative and strategic leadership on homelessness planning and service coordination throughout the greater Los Angeles metro region. 58 members represent CoC stakeholders &amp; includes all four CoCs in LA County.</td>
<td>Quarterly</td>
<td>Convened by LAHSA &amp; Home For Good; Public sector, service providers, education sector, business community, lived experience, advocates, health systems, &amp; philanthropy</td>
</tr>
<tr>
<td>Committee Name</td>
<td>Description</td>
<td>Frequency</td>
<td>Members</td>
</tr>
<tr>
<td>--------------------------------------------------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>-----------</td>
<td>--------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Finance, Contracts &amp; Grant Management Committee</td>
<td>The FCGM Committee advises on contracts, grant implementation, execution, amendments, compliance, and monitors the finances for all funding administered on behalf of the LA CoC by reviewing monthly financial reports. The Committee reviews all financial audits and monitoring reports from funding partners &amp; oversees responses to findings, if any. The Committee is responsible for understanding the administrative and programmatic fiscal resource requirements provided to the LA CoC and administered by LAHSA and, if appropriate, making the Commission aware of the need for additional resources.</td>
<td>Monthly</td>
<td>W. Greuel, N. Farkas, S. Dusseault, J. Waggoner</td>
</tr>
<tr>
<td>Coordinated Entry System Policy Council</td>
<td>The CES Policy Council is made up of members who have knowledge of resources and system decision points, including stakeholders such as service providers, County health agencies, public housing authorities, persons with lived experience of homelessness, and the philanthropy community to approve policies and procedures that govern the LA County CES.</td>
<td>Monthly</td>
<td>Graff-Weisner, Williams, Gonzalez, Siu-Kootnikoff, Turk, Feldstein, Funk, O'Reilly-Jones, Lopez, Arline, Gerber, Stigers, Iloulian, Ko, Johnson, Samvelyan, Murillo, Maricec, Holley, Contreras, Winston</td>
</tr>
</tbody>
</table>
4A. Sources of Match

The following list summarizes the funds that will be used as Match for the project. To add a Matching source to the list, select the icon. To view or update a Matching source already listed, select the icon.

Summary for Match

<table>
<thead>
<tr>
<th>Summary for Match</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Value of Cash Commitments:</td>
<td>$312,500</td>
</tr>
<tr>
<td>Total Value of In-Kind Commitments:</td>
<td>$0</td>
</tr>
<tr>
<td>Total Value of All Commitments:</td>
<td>$312,500</td>
</tr>
</tbody>
</table>

1. Does this project generate program income as described in 24 CFR 578.97 that will be used as Match for this grant? No

<table>
<thead>
<tr>
<th>Match</th>
<th>Type</th>
<th>Source</th>
<th>Contributor</th>
<th>Date of Commitment</th>
<th>Value of Commitments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>Cash</td>
<td>Government</td>
<td>LAHSA - City and ...</td>
<td>09/13/2019</td>
<td>$312,500</td>
</tr>
</tbody>
</table>
Sources of Match Details

1. Will this commitment be used towards Match? Yes

2. Type of commitment: Cash

3. Type of source: Government

4. Name the source of the commitment: LAHSA - City and County General Funds
   (Be as specific as possible and include the office or grant program as applicable)

5. Date of Written Commitment: 09/13/2019

6. Value of Written Commitment: $312,500
4B. Funding Request

1. Will it be feasible for the project to be under grant agreement by September 30, 2021? Yes

2. Does this project propose to allocate funds according to an indirect cost rate? No

3. Select a grant term: 1 Year

A description must be entered for Quantity. Any costs without a Quantity description will be removed from the budget.

<table>
<thead>
<tr>
<th>Eligible Costs:</th>
<th>Quantity AND Description (max 400 characters)</th>
<th>Annual Assistance Requested (Applicant)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Coordination Activities</td>
<td>CES Coord; City &amp; County of LA Homeless Strategy Coord; Capacity Bldg &amp; Tech Asst Coord w/ partners; Support CoC governance, strategic plan monitoring &amp; Board mgmt; Support CoC &amp; ESG mtgs/workgroups; CoC Board, LAHSA Commission &amp; Committees; CES Policy Council, RHAC, lived experience grps LEAB &amp; HYFLA, incl research, agendas, minutes &amp; presentation prep. Report to LA CoC Board &amp; Committees monthly.</td>
<td>$312,500</td>
</tr>
<tr>
<td>2. Project Evaluation</td>
<td>Evaluate project outcomes for CoC &amp; ESG projects to determine effectiveness, inform best practices, &amp; produce quarterly performance reports; Conduct system-wide analysis of projects; Monitor project performance &amp; update CoC Board &amp; LAHSA Commission &amp; its Committees; Provide ESG entitlement jurisdictions w/ information for their Consolidated Plans/Annual Action Plans.</td>
<td>$234,375</td>
</tr>
<tr>
<td>3. Project Monitoring Activities</td>
<td>Provide TA, monitoring, &amp; resource management to CoC-funded projects; Review &amp; evaluate monitoring findings; Set appropriate performance targets, identify low performing projects, &amp; jointly prepare performance improvement plans.</td>
<td>$156,250</td>
</tr>
<tr>
<td>4. Participation in the Consolidated Plan</td>
<td>Participate in Consolidated Planning meetings; Assess scope &amp; effect of the Consolidated Plan; Integrate ESG Consolidated Plan process w/ CoC process; Coordinate meetings w/ ESG recipients, Entitlement Cities, HOME Consortium Meetings, &amp; Community Development Block Grant Planning and Annual Consolidated plan meetings.</td>
<td>$78,125</td>
</tr>
<tr>
<td>5. CoC Application Activities</td>
<td>Prepare, coordinate, &amp; complete CoC application, including assistance w/ pre application process &amp; review &amp; project priority evaluation.</td>
<td>$78,125</td>
</tr>
<tr>
<td>6. Determining Geographical Area to Be Served by the CoC</td>
<td>Implement project performance management standards; Develop &amp; implement a coordinated assessment process (CES); Implement system-wide HMIS; Develop robust rapid re-housing program.</td>
<td>$234,375</td>
</tr>
<tr>
<td>7. Developing a CoC System</td>
<td>Work w/ CoC &amp; ESG-funded programs to ensure compliance w/ HUD regulations, e.g. facilitate training &amp; webinars to support compliance; Support agencies with improving HMIS data quality; Enhance monitoring of performance for all HUD, County, &amp; ESG funded programs for consistency &amp; compliance; Update CoC Board w/ quarterly reports on performance &amp; compliance activities.</td>
<td>$156,250</td>
</tr>
</tbody>
</table>

Total Costs Requested $1,250,000
Cash Match $312,500
In-Kind Match $0
Total Match $312,500
| **Total Budget** | $1,562,500 |

Click the 'Save' button to automatically calculate the Total Assistance
## 5A. Attachment(s)

<table>
<thead>
<tr>
<th>Document Type</th>
<th>Required?</th>
<th>Document Description</th>
<th>Date Attached</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Other Attachment(s)</td>
<td>No</td>
<td>CA-600 Planning G...</td>
<td>09/25/2019</td>
</tr>
<tr>
<td>2. Other Attachment(s)</td>
<td>No</td>
<td>-</td>
<td></td>
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</tbody>
</table>
Attachment Details

Document Description: CA-600 Planning Grant Match

Attachment Details

Document Description:
5B. Certification

A. For all projects:

Fair Housing and Equal Opportunity

It will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and regulations pursuant thereto (Title 24 CFR part I), which state that no person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance, and will immediately take any measures necessary to effectuate this agreement. With reference to the real property and structure(s) thereon which are provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer, transferee, for the period during which the real property and structure(s) are used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

It will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and with implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status or national origin.

It will comply with Executive Order 11063 on Equal Opportunity in Housing and with implementing regulations at 24 CFR Part 107 which prohibit discrimination because of race, color, creed, sex or national origin in housing and related facilities provided with Federal financial assistance.

It will comply with Executive Order 11246 and all regulations pursuant thereto (41 CFR Chapter 60-1), which state that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of Federal contracts and shall take affirmative action to ensure equal employment opportunity. The applicant will incorporate, or cause to be incorporated, into any contract for construction work as defined in Section 130.5 of HUD regulations the equal opportunity clause required by Section 130.15(b) of the HUD regulations.

It will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701(u)), and regulations pursuant thereto (24 CFR Part 135), which require that to the greatest extent feasible opportunities for training and employment be given to lower-income residents of the project and contracts for work in connection with the project be awarded in substantial part to persons residing in the area of the project.

It will comply with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and with implementing regulations at 24 CFR Part 8, which prohibit discrimination based on disability in Federally-assisted and conducted programs and activities.

It will comply with the Age Discrimination Act of 1975 (42 U.S.C. 6101-07), as amended, and implementing regulations at 24 CFR Part 146, which prohibit discrimination because of age in projects and activities receiving Federal financial assistance.

It will comply with Executive Orders 11625, 12432, and 12138, which state that program participants shall take affirmative action to encourage participation by businesses owned and operated by members of minority groups and women.

If persons of any particular race, color, religion, sex, age, national origin, familial status, or
disability who may qualify for assistance are unlikely to be reached, it will establish additional procedures to ensure that interested persons can obtain information concerning the assistance.

It will comply with the reasonable modification and accommodation requirements and, as appropriate, the accessibility requirements of the Fair Housing Act and section 504 of the Rehabilitation Act of 1973, as amended.

1-Year Operation Rule.
For applicants receiving assistance for CoC planning: the project will be operated for the purpose specified in the application for any year for which such assistance is provided.

D. Explanation.
Where the applicant is unable to certify to any of the statements in this certification, such applicant shall attach an explanation behind this page.

Name of Authorized Certifying Official: Peter Lynn
Date: 09/25/2019
Title: Executive Director
Applicant Organization: Los Angeles Homeless Services Authority

I certify that I have been duly authorized by the applicant to submit this Applicant Certification and to ensure compliance. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001).
### 6A. Submission Summary

<table>
<thead>
<tr>
<th>Page</th>
<th>Last Updated</th>
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<tbody>
<tr>
<td>1A. SF-424 Application Type</td>
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<td>1B. SF-424 Legal Applicant</td>
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<td>1C. SF-424 Application Details</td>
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<td>1E. SF-424 Compliance</td>
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<td>1F. SF-424 Declaration</td>
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<td>1G. HUD 2880</td>
<td>09/18/2019</td>
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<td>1H. HUD 50070</td>
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<td>1I. Cert. Lobbying</td>
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<td>1J. SF-LLL</td>
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<td>2A. Project Detail</td>
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<td>Section</td>
<td>Date</td>
</tr>
<tr>
<td>-------------------------</td>
<td>------------</td>
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<td>2B. Description</td>
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<td>3A. Governance and Operations</td>
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<tr>
<td>3B. Committees</td>
<td>09/24/2019</td>
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<tr>
<td>4A. Match</td>
<td>09/24/2019</td>
</tr>
<tr>
<td>4B. Funding Request</td>
<td>09/24/2019</td>
</tr>
<tr>
<td>5A. Attachment(s)</td>
<td>09/25/2019</td>
</tr>
<tr>
<td>5B. Certification</td>
<td>09/18/2019</td>
</tr>
</tbody>
</table>
September 20, 2019

Chin Woo Choi, Program Manager
Community Planning and Development Division
U.S. Department of Housing and Urban Development
300 North Los Angeles Street, Suite 4054
Los Angeles, CA 90012

RE: Cash Match Commitment Verification for the Los Angeles Homeless Services Authority
CA-600 CoC Planning Application FY 2019

Dear Mr. Choi,

Los Angeles Homeless Services Authority certifies to you that we will use up to $312,500 from our Los Angeles City and County General Funds to meet the 25% Cash Match requirements for CA-600 CoC Planning Application FY 2019, during the project term of 07/01/20-06/30/21.

This Cash Match commitment is contingent upon HUD advancing this project from conditional award status to approval of the grant.

Sincerely,

[Signature]

Anthony Creed
Chief Financial Officer
Los Angeles Homeless Services Authority
Ph: (213) 225-6559
Email: tcreed@lahsa.org