ADDENDUM #1

Clarified that only currently funded CoC PSH projects are eligible for PSH Expansion grants and only currently funded CoC Domestic Violence (DV) programs are eligible for TH-RRH for DV or RRH for DV. DV applicants for the TH-RRH program must also have at least two years of experience providing shelter.

The LA CoC is comprised of Los Angeles County excluding the cities of Glendale, Long Beach, and Pasadena.

Eligible applicants for this RFP are:

- PHAs in the LA CoC;
- Non-profit organizations that were certified as qualified bidders for Continuum of Care (CoC) funds through the LAHSA Request for Statement of Qualification (RFSQ) process; and
- Non-profit organizations who have not yet been RFSQ certified for CoC funds, but meet the following minimum qualifications:
  1. Are a legally incorporated non-profit organization
  2. Have current Internal Revenue Service (IRS) 501 c3 tax exempt status
  3. Are in good standing with the State of California and are not suspended or debarred from contracting with the Federal Government, State of California, County of Los Angeles, City of Los Angeles or any of LAHSA's partner agencies
  4. Have an assigned DUNS Number and an active System for Award Management (SAM) account.
  5. Are able to demonstrate the provision of services or housing/shelter (for a minimum of two (2) years) to persons experiencing homelessness
  6. Apply for and obtain RFSQ certification for CoC funds by the December 2019 LAHSA Programs & Evaluation Committee meeting
- Other government agencies within the LA CoC.

Please Note: LAHSA will not contract with Non-profit agencies who do not achieve RFSQ certification for CoC funds by the December 2019 LAHSA Programs & Evaluation Committee meeting even if the proposed project has been conditionally awarded by HUD.

For the PSH projects, non-profit organizations and government agencies may elect to apply directly under the previously mentioned Participating PHAs as a subrecipient (subcontractor) or under LAHSA as a subrecipient (subcontractor).
Organizations applying as subrecipients under LACDA must be outside of the boundaries of the City of Los Angeles and in an unincorporated area of the County or in one (1) of the sixty-three (63) participating cities as specified in Exhibit I. LACDA will require that any agency coming in for a proposal (new/expansion) will need to be at a 100% performance level. LACDA may be open to exceptions; however, the agency must contact Sander Schmidt, sander.schmidt@lacda.org and/or Ruby Miles, Supervisor, ruby.miles@lacda.org directly before submitting a proposal.

Other PHAs in the LA CoC may apply directly through this RFP with or without a non-profit organization as their subrecipient.

For the Joint TH-RRH projects, non-profit organizations and government agencies may NOT elect to apply directly under the Participating PHAs as a subrecipient (subcontractor). Eligible applicants for the Joint TH-RRH should select to apply under LAHSA as a subrecipient (subcontractor).

Only currently funded CoC PSH projects are eligible for PSH Expansion grants.

Eligible applicants do not need to be a current provider of services to survivors of domestic violence to apply for the Joint TH-RRH component. However, awarded projects will need to employ staff who meet the requirements of CA Evidence Code (1037.1) pertaining to domestic violence counselors and who have a demonstrated track record of successfully serving survivors. Such applicants do not need to have prior experience with rapid re-housing and may apply independently or as part of a collaborative partnership.

<table>
<thead>
<tr>
<th>Section A. 8 Performance Outcome</th>
<th>Please note that utilization of rental assistance funds is not a performance outcome for the PSH Program.</th>
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</table>

HUD has identified housing stability and increased income as major goals for CoC Homeless Assistance Programs. Programs funded under this RFP will be expected to achieve the following performance outcomes within the grant year:

### Performance Outcomes for the PSH Program
- 80% of households remain in permanent housing or exit to other permanent housing
- 20% of adults increase income from all sources
- 95% of households do not return to homelessness
- % utilization of rental assistance funds
- 95% HMIS data quality
Section A.9
Budget, Match and Leverage

<table>
<thead>
<tr>
<th>Section A.9</th>
<th>Please note the Approved Indirect Cost Rate letter can come from a federal agency other than HUD.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Match documentation is required. Leverage is not required. Programs who proposed to use DHS for ICMS services do not need to submit documentation. Programs who propose to use a different ICMS provider must submit documentation.</td>
<td></td>
</tr>
</tbody>
</table>

Proposers are required to submit a competitive budget, for a twelve-month contract term, which will allow them to operate at an optimal level. A budget template has been provided with this RFP that provides for a line item budget by category. Using the budget template provided, proposers must submit a complete budget for the total cost of the proposed project, including the request to LAHSA, and any other funding sources being leveraged. Documentation of leverage must be submitted in FileShare at the time applicants submit require documentation mentioned in Section C.1. HUD allows for the reimbursement of indirect costs at either an Approved Indirect Cost Rate (most recent approval letter from the cognizant federal agency with written confirmation that the funding is allowed to be used as match must be submitted in FileShare), or up to the de Minimus rate of 10%.

NOTE: PSH proposers that intend to use program income as match must provide an estimate of how much program income will be used for match.

NOTE: Joint TH-RRH proposers must demonstrate that the proposed project will provide enough rapid re-housing assistance to ensure that at any given time a program participant may move from transitional housing to permanent housing. This must be demonstrated by identifying a budget that has twice as many resources for the rapid re-housing portion of the project than the TH portion, or by demonstrating that the budget and units are appropriate for the population being served by the project.

MATCH AND LEVERAGE

Joint TH-RRH Projects
Due to the limited resources available and the requirements of the funder, all Joint TH-RRH applications will need to be able to demonstrate match and leveraging in order to meet the needs of the population(s) they intend to serve. HUD requires match (cost sharing) to be provided by the recipient to match the grant funds provided by LAHSA through this RFP at a minimum of 25% percent, cash and/or in-kind (24 CFR 578.73). Documentation of match must be uploaded to FileShare.

LAHSA encourages leveraging of funding from other sources to enrich programming. As part of the Quality Review process all Joint TH-RRH proposals will be evaluated with regard to the level of leveraged funds that are committed to the project. Due to the limited resources available, all applications will need to be able to demonstrate leveraging in order to meet the needs of the populations they intend to serve.
PSH Projects
Proposals for the Permanent Supportive Housing project type should include the Intensive Case Management Services (ICMS) match or leverage in their budget. Applicants who are proposing to work with the Department of Health Services (DHS) for their ICMS services do not need to provide a letter of commitment. Applicants who are proposing to work with another ICMS provider must but do not need to submit letters of commitment for leveraged resources with the proposal. The ICMS match amount provided by the Department of Health Services (DHS) will be equal to 25% of the funding request for the proposed project.

RRH
HUD requires match (cost sharing) to be provided by the recipient to match the grant funds provided by LAHSA through this RFP at a minimum of 25% percent, cash and/or in-kind (24 CFR 578.73). Documentation of match must be uploaded to FileShare. LAHSA encourages leveraging of funding from other sources at 150% to enrich programming. As part of the Quality Review process all RRH proposals will be evaluated with regard to the level of leveraged funds that are committed to the project. Due to the limited resources available, all applications will need to be able to demonstrate leveraging in order to meet the needs of the populations they intend to serve. Additionally, HUD requires match (cost sharing) to be provided by the recipient to match the grant funds provided by LAHSA through this RFP at a minimum of 25% percent, cash and/or in-kind (24 CFR 578.73).

Section B. 2 Quality Review (Program Readiness, Past Performance and Bonus Points)

| Please note that the program readiness requirements have additional details. |
| Please note that past performance for DV programs will incorporate the answers to the DV questions in the application. |
| Five bonus points will be awarded for currently funded CoC DV programs that apply for the TH-RRH or RRH programs that serve survivors of DV. |
### Program Readiness
The panel will evaluate the Proposer’s ability to implement the program upon award of the HUD grant. The timeframe between grant award and program implementation is of critical importance in this area. For purposes of this element, readiness will include consideration of the earliest date a client will be placed into housing and an assessment of the processes and systems proposed to meet these dates. The review panel will assess the Proposer’s experience working with the proposed target population, managing basic organization operations (including financial accounting systems), and developing and implementing program services. Additionally, the Proposer’s experience leveraging Federal, State, local, and private sector funds will be evaluated.

### Past Performance
The Proposer’s past performance under LAHSA funded contracts and previous federal and local awards will be taken into consideration. The panel will evaluate the proposed projects based on the ability of the Proposer to meet performance outcomes (e.g. permanent housing upon exit, retention of permanent supportive housing and increased income from all sources). Programs that demonstrate the ability to meet or exceed performance outcomes will achieve higher scores than programs that do not. Each program type applied for may have a separate past performance score.

Proposers must submit back-up documentation for program outcomes. LAHSA and the Evaluation Panel reserve the right to request additional data to verify information submitted with the proposal.

Applicants that are proposing to operate programs for survivors of DV will also have their past performance evaluated based on their answers to the DV specific questions in the application.

### Bonus Points
Five bonus points will be awarded for currently funded CoC DV programs that apply for the TH-RRH or RRH programs that serve survivors of DV.

### Section C. 1 Proposal Submittal
Please note that a Suspension and Debarment Form is an additional document that is required to be uploaded into FileShare.
Proposal Application

The RFP, application documents, and budget template will be made available online at https://www.lahsa.org/funding following the approval for release from the LAHSA Commission. Proposers must respond to this funding opportunity by completing the online application and submitting supporting documents into their Agency FileShare account. **Only complete proposals will be reviewed.** For a proposal to be considered complete, all of the following must be completed and submitted prior to the submission deadline:

- MyOrg RFP Application
- Subcontractor Program Profile uploaded to FileShare (if applicable)
- Written commitment from PHA if applicant is seeking sponsorship uploaded to FileShare – PSH projects only (email correspondence is acceptable)
- Budget Template and supporting leverage documents uploaded to FileShare
- HUD form 2880 uploaded to FileShare
- Past Performance Report Submission Coversheet & Supporting Report with matching data
- Suspension and Debarment Form

Exhibit A: Reference Materials

<table>
<thead>
<tr>
<th>Material</th>
<th>Notes</th>
</tr>
</thead>
</table>
[https://www.lahsa.org/news?article=547-fy2019-coc-program-nofa&ref=funding](https://www.lahsa.org/news?article=547-fy2019-coc-program-nofa&ref=funding) | Please note that hyperlinks to the SRSs have been updated to the source documents. Please note that the TAY TH - RRH SRS has been added. Please note that two reference documents were also added. |


<table>
<thead>
<tr>
<th>Exhibit D</th>
<th>Please note that the eligible populations for PH-PSH Expansion has changed.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Eligible Projects</strong></td>
<td><strong>Eligible Populations</strong></td>
</tr>
<tr>
<td>PH-PSH Expansion</td>
<td>DedicatedPlus ALL</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Exhibit D</th>
<th>Please note that the eligible applicants have changed for the two components that will serve survivors of DV. It is no longer a requirement that the applicant be a current CoC funded provider of DV services. These agencies will get bonus points. See Section B.2.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Eligible Projects</strong></td>
<td><strong>Eligible Populations</strong></td>
</tr>
<tr>
<td>TH-RRH</td>
<td>DV Survivors or Families of Survivors</td>
</tr>
<tr>
<td>PH - RRH</td>
<td>DV Survivors or Families of Survivors</td>
</tr>
</tbody>
</table>