LAHSA has posted Addendum #3, revised RFSQ Fact Sheet, and a revised Exhibit 1-Certified Agencies & Funding Sources to the Request for Statement of Qualifications (RFSQ) for Certification as a Qualified Bidder for LAHSA Funding Opportunities on LAHSA's website at: https://www.lahsa.org/news?article=214-request-for-statement-of-qualifications-rfsq-for-certification-as-a-qualified-bidder-for-lahsa-funding-opportunities

REVISED EXHIBIT 1-Certified Agencies & Funding Sources: Agencies should check the revised Exhibit 1-Certified Agencies & Funding Sources document to view their certification status.

If you have any questions or concerns, please contact the Procurement Team at fundingopportunities@lahsa.org.

ADDENDUM #3

This section has been revised to clarify that government agencies do not need to apply through the RFSQ process to be a certified bidder.

The RFSQ is a new process through which LAHSA is certifying nonprofit (IRS 501 (c)3) social services agencies as qualified bidders to apply for funding opportunities to provide housing and supportive services for homeless persons throughout the City and County of Los Angeles. Government agencies do not need to apply through the RFSQ process to be a certified bidder. Going forward, nonprofit agencies must be certified as qualified bidders before they can apply for Requests for Proposals (RFPs) issued by LAHSA. Certification as a qualified bidder for LAHSA funding opportunities through the RFSQ process is not a guarantee of funding and no funding will be awarded through the RFSQ process. The overarching objectives of this RFSQ solicitation are to provide a clear understanding of the established thresholds that must be achieved by applicants and the required documentation, criteria and methodology that will be used to evaluate an applicant’s achievement of those thresholds.

This RFSQ replaces the threshold review component currently embedded in each LAHSA RFP procurement. LAHSA intends through the RFSQ to simplify the procurement process for potential providers, so that threshold can be established one time, prior to the time pressures and proposal writing needs of an RFP. Future LAHSA RFPs will not contain threshold review, because they will be open only to certified bidders agencies qualified under this RFSQ.
Section I.
Description of the Request for Statement of Qualifications (RFSQ) 5. Evaluation of the Statement of Qualifications

This section has been revised to clarify the evaluation methodology.

Each Statement of Qualifications application submitted will first be reviewed for completeness. The application responses and agency documentation submitted will then be evaluated per the methodology described in the following sections for the four (4) areas listed in the table below resulting in a pass or fail numerical grade. Agencies must receive an overall passing grade in each of the four areas below (a minimum score of 15 out of a possible 20 points) and submit all required documents to be certified as a qualified bidder for LAHSA funding opportunities.

<table>
<thead>
<tr>
<th>RFSQ Section</th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial Stability – 5 points</td>
</tr>
<tr>
<td>Organizational Experience, Administrative and Fiscal Capacity (Documentation of Capacity and Experience) – 5 points</td>
</tr>
<tr>
<td>Organizational Capacity – 5 points</td>
</tr>
<tr>
<td>Organizational Experience providing Supportive Services / Housing – 5 points</td>
</tr>
</tbody>
</table>

Agencies that do not are unable to receive achieve the overall passing grade in each of the areas or fail to submit their required agency documentation required to demonstrate that they possess the established levels of capacity and experience through the RFSQ process will not be qualified to bid. LAHSA will notify agencies of their RFSQ evaluation failure in writing including a description of the areas that were found to be deficient and will offer to provide a debriefing that focuses on the improvements needed for the agency to be approved through the RFSQ evaluation and certification process.
### Section I. Description of the Request for Statement of Qualifications (RFSQ)

#### 7. Potential Funding Sources

The language in this section has been updated to include the Data Encryption Policy Certification Form. The Data Encryption Policy Certification Form is a requirement for DPSS and DCFS funds.

### 3. Certification

**b) Restrictive Regulatory Requirements for DPSS and DCFS Funds**

Complete and submit the Data Encryption Policy Certification Form. Agencies must provide documentation demonstrating their ability to comply with the encryption standards set forth above.

### 9. Organizational Experience, Administrative and Fiscal Capacity

This section has been updated with the current hyperlink for a California (CA) Active Business Entity search.

### 3. **California (CA) Active Business Entity**

Applicant must provide a screenshot printout of Proof of Active status from [https://businesssearch.sos.ca.gov](https://businesssearch.sos.ca.gov) or submit a CA Certificate of Good Standing from the CA Secretary of State that is no more than 6 months old.
Exhibit 7: Data Encryption Policy Certification Form

The Data Encryption Policy Certification Form is a requirement for DPSS and DCFS funds.