Meeting of the Los Angeles Continuum of Care Coordinating Council

Wednesday, May 10, 2017
2:00 pm – 4:00 pm
Los Angeles Homeless Services Authority – Conference Room 1 & 2 (5th Floor)
811 Wilshire Boulevard, Los Angeles, CA 90017

Agenda

I. Welcome & Roll-Call
   Veronica Lewis

II. Approval of Coordinating Council Minutes
   Coordinating Council
   a. Minutes of the Coordinating Council Meeting dated Wednesday, April 12, 2017

III. Continuum of Care Governance Transition Update
     Sarah Mahin

IV. 2017 Continuum of Care Program Competition Update
     Clementina Verjan/Ian Costello
     a. 2017 CoC NOFA Recommendations
     b. Discussion on LA CoC Program Performance Evaluation
     c. Coordinating Council Recommendation for CoC Program Priority List Ranking
     d. 2016 CoC Program Reallocation Policy

V. Greater Los Angeles Homeless Count
   a. Update on 2017 Greater Los Angeles Homeless Count
      JuHyun Sakota
   b. Update on Planning for 2018 Greater Los Angeles Homeless Count
      Jonathan Hans

VI. Discuss Agenda Items for Next Meeting
    Veronica Lewis

VII. Adjournment

Supporting Documents
1. Meeting Agenda of the Los Angeles Continuum of Care Coordinating Council
2. Meeting Minutes of the Coordinating Council dated Wednesday, April 12, 2017
3. 2017 CoC NOFA Recommendations
4. 2016 Los Angeles CoC Program Performance Evaluation Process & Methodology
5. Coordinating Council Recommendations for CoC Program Priority List Ranking Strategy
6. FY2016 CoC Program Reallocation Policy
7. 2017 Greater Los Angeles Homeless Count Presentation
Meeting of the Los Angeles Continuum of Care Coordinating Council

Wednesday, April 12, 2017
1:00 pm – 4:00 pm (extended time)
Los Angeles Homeless Services Authority – Conference Room 1 & 2 (5th Floor)
811 Wilshire Boulevard, Los Angeles, CA 90017

Meeting Minutes

Attendance
Los Angeles Coordinating Council Members:
- SPA 1 – Antelope Valley:
- SPA 2 – San Fernando Valley: Kris Freed
- SPA 3 – San Gabriel Valley: Jan Cicco
- SPA 4 – Hollywood: Antquan Washington
- SPA 4 – Metro ELA/Boyle Heights: Andrea Marchetti
- SPA 4 – Skid Row:
- SPA 5 – West Los Angeles: Va Lecia Adams-Kellum
- SPA 6 – South Los Angeles: Veronica Lewis
- SPA 7 – East LA County: Steve Lytle
- SPA 8 – South Bay/Harbor: Tahia Hayslet, Elizabeth Eastlund

LAHSA Staff:
Sarah Mahin, Clementina Verjan, Joshua Decell, Alison Korte,
Phyllis Lozano-Saiz, Rebekah Kirwin, Maggie Potthoff, Julia Vittore

I. Welcome & Roll-Call
Veronica Lewis

II. Approval of Meeting Minutes
Coordinating Council
   Motion: A. Washington moved to approve the minutes, E. Eastlund seconded.
   Action: Motion approved unanimously.

   Motion: V. Lewis moved to approve the minutes, A. Washington seconded.
   Action: K. Freed, A. Marchetti and V. Adams-Kellum abstained. Motion PASSED with 5 ayes.

III. Programs Department Updates
Sarah Mahin
a. 2017 LA Continuum of Care Reallocation Discussion and Process
LAHSA staff presented on the preliminary 2017 LA Continuum of Care reallocation strategies in the context of Measure H. With the passage of Measure H, there is an increase in the number of local dollars available to the Continuum. LAHSA’s goal is to use local dollars generated by Measure H to cover rapid re-housing programs and reallocate CoC money to protect and increase permanent supportive housing models. Staff explained that by using Measure H funds to cover transitional housing and rapid rehousing programs, CoC funds can then be reallocated to fund the housing subsidy component of County Strategy D7. Staff will bring more details to the May meeting of Coordinating Council.

Discussion:
Council expressed concerns regarding program willingness to reallocate. Council requested to convene a work group meeting for NOFA/NOFA tool. Council expressed concern that Measure H strategies are not specific to families. Staff responded that Strategy B3 is specific to families. Council responded that Strategy B3 offers limited support and that the programs that are going to be reallocated will most likely be family programs. Council urged LAHSA to be mindful of this during the reallocation process. LAHSA staff responded that this is currently still a proposal and what gets funded is still being decided. LAHSA will conduct an analysis and present at the next meeting of Coordinating Council.

b. 2017 LA Continuum of Care Program Performance Evaluation
Ian Costello
Process and Methodology
No presentation.

c. HMIS Migration Monthly Update
Joshua Decell
Staff provided a progress update on the HMIS migration from Adsystech HMIS to Bitfocus Clarity. LAHSA staff plan to launch Clarity by May 15, 2017, with user trainings beginning May 1, 2017. All users trained by May 12, 2017 will have access to Clarity by the launch date. The trainings will be extended to May 19, 2017 to ensure all users have access to the system upon launch. The three CoC HMIS Leads (Los Angeles, Glendale, and Pasadena) have reviewed the HMIS policies and procedures and drafted an initial set of revisions. This first draft will continue to be reviewed in the coming months by the HMIS Leads for any additional changes.

LAHSA will be phasing in program eligibility criteria into Clarity. Staff have begun gathering criteria for LAHSA-funded programs and Permanent Supportive Housing programs and will be expanding to other programs post May implementation with input from the community. Additionally, all access levels have been standardized across the system, ensuring that basic users have access to all the background data they need to serve homeless clients.

LAHSA Staff and Bitfocus have completed the first round of review and testing of all HUD standard data and are currently in second round of review. Over the next month, staff will continue to work with Bitfocus to analyze the 700+ custom data that were sent and create a data migration map. Through these efforts, LAHSA staff will establish a cut-off date for Adsystech HMIS and the corresponding blackout time between systems.

Staff have identified and prioritized the most-used and mission-critical custom reports in the current HMIS for re-development in Clarity. Technical Specifications are currently being
drafted with continued focus on compliance and CES reports. In the next month, development work will begin using these specifications for delivery by June 1, 2017.

LAHSA completed merging the training website login credentials with the main LAHSA site on March 22, 2017. The goal is to have all users able to start registering for scheduled trainings beginning on April 13, 2017. Staff expect that trainings for internal teams and SPA Leads will begin in mid-April.

**Discussion:**
Council asked if there is still an option to include other housing programs that are not currently in the system. Staff responded that it will be possible to generate agency-wide reports using the new system. Council suggested that LAHSA staff attempt to include more cities in the reporting element. The Council would also like to be able to track in an ongoing process how various agencies are performing in regards to acquiring and sustaining housing for their clients. Staff will consider how the new HMIS can be used as a tool to analyze the needs of cities and how it can be made available to more cities across the Continuum.

**Public Comment:**
A member of the public asked who she should contact to share ideas regarding the HMIS Migration. LAHSA Staff responded that individuals should email Pada Lee at plee@lahsa.org for any further information and to share ideas regarding the HMIS Migration with LAHSA staff.

**IV. Continuum of Care Governance Transition Update**

Sarah Mahin

Staff provided an update on progress of the Continuum of Care governance transition. The Regional Homelessness Advisory Council (RHAC) had its first meeting on February 15, 2017. At this meeting, the body selected a Nominating Committee charged with creating bylaws, establishing a nominating process and selecting nominees for the LA CoC Board. Council expressed concern at the March meeting of Coordinating Council that this process is not transparent enough. In order to ensure transparency, LAHSA staff proposed opening up the June Quarterly Meetings as a venue to select individuals to serve on the Nominating Committee. On May 17, 2017, the RHAC will review and approve the draft bylaws. The draft will include a proposal to co-convene the LA CoC Board and Coordinating Council for the current NOFA cycle. The co-convened meetings will take place in the morning and meet on Coordinating Council’s current meeting schedule. Coordinating Council will meet twice in June: June 14th and June 28th.

**Discussion:**
Council expressed concern that SPAs will be confused as to who represents them on the RHAC without fully understanding the scope of the LA CoC Board. Council stated that there is a need to ensure adequate education regarding this transition in the community. Council stated that LAHSA needs to make it clear that an individual appointed to the RHAC as a SPA representative can also serve as a SPA representative on the LA CoC Board. Staff responded that it will work on the educational component of the transition going forward.

Council stated that there should be a provider minority on the LA CoC Board and to not do this would defeat the entire purpose of creating the LA CoC Board, which is to have a more balanced representation that doesn’t over-represent providers. Staff responded that LAHSA is trying to respect the Nominating Committee bylaw process and help them to navigate the seating of the LA CoC Board with the understanding that balanced representation has less to do with the
breakdown of provider voices and more with addressing conflicts of interest within CoC
governance. Council asked if the LA CoC Board reports to the RHAC after approving bylaws and
nominating members. Staff responded no, but that it might make recommendations to LA CoC
Board. Council asked why Coordinating Council is scheduled to meet twice in June. Staff
responded that the two dates are in preparation for the NOFA. Council asked if it is possible to
only meet on June 14th and move the June 28th meeting to July. Staff cancelled the June 28th
meeting, stating that LAHSA will schedule another co-convened meeting between the LA CoC
Board and Coordinating Council should the need arise.

Motion: A. Washington moved to extend the duration of the Coordinating Council from June
2017 until the completion of the 2017 NOFA process, V. Adams-Kellum seconded.
Action: Motion approved unanimously.

Public Comment:
The public asked if there can be more than one representative from the same agency serving on
the LA CoC Board. LAHSA Staff responded no. The public suggested allowing candidates to be
elected to the LA CoC Board that are not physically present for the vote. LAHSA Staff will
consider this suggestion. The public requested clarification on specific terms used. LAHSA Staff
responded that definitions will be clarified in the LA CoC Board Bylaws.

V. Overview of Request for Statement of Qualifications (RFSQ) Process

LAHSA Staff provided an overview of the Request for Statement of Qualifications (RFSQ)
process. The objective of the RFSQ process is to evaluate an agency’s basic qualifications outside
of the Request for Proposals (RFP) process. The RFSQ evaluates the agency’s financial stability,
organizational experience, administrative, fiscal and organizational capacity, and experience
providing supportive services or housing. LAHSA Staff identified several benefits to the RFSQ
process: 1) Certifies agencies as qualified bidders for LAHSA funding opportunities prior to RFP
release, 2) Allows the provision of capacity building and technical assistance to agencies who do
not receive a passing grade to help them become certified, 3) Reduces the RFP timeline by 4 to 6
weeks removing the evaluation of basic criteria from the threshold process, and, 4) Agency
failures are not announced in public meetings, nor are they listed in LAHSA Commission
documents. RFSQ will not be used for CoC Program funds. Staff expects Finance, Contracts, and
Grants Management Committee to approve this next month.

Discussion:
Council asked if there is a time limit to the certification. Staff responded that there is no specific
time frame set, however there is a requirement in LAHSA contracts which states that agencies
are required to maintain certification. Additionally, LAHSA will review agency documents and
assist them in maintaining certification.

Council asked if LAHSA would encourage agencies to submit the RFSQ for funds the agency
hasn’t received in the past. Staff responded in the affirmative.

Council asked whether agencies will be required to submit documentation with RFSQ
application to confirm that they are eligible to apply for a funding source. Staff responded that
there will be a list of certified agencies and the RFSQ funding sources they are eligible to bid on.
Agencies can reference this list from the beginning stages of the RFSQ process and use it to
discern which funding sources they are eligible to apply for.
Council asked if agencies will lose the opportunity to meet threshold if they do not submit the RFSQ application 30 days prior to the RFP. Staff responded yes.

Council proposed LAHSA send an email blast to lead agencies and coalitions to educate around the RFSQ process in quarterly meetings, and continue to do so until the process becomes embedded in the operations of the agency.

Council asked if an agency that originally applied for a funding source and didn’t receive those funds, does it have to go through the entire RFSQ process again to apply for a different funding source. Staff responded that in most cases the applicant should be able to submit an updated application and will not be required to re-do the entire application.

Council asked when the initial submission deadline of May 18th can be expected to go live? LAHSA Staff responded that if the deadline is approved at the April meeting of Programs & Evaluations Committee it will be added to the LAHSA website same day.

Council asked how an agency can find out which funding streams it is eligible for now. Staff responded that LAHSA can send a list of agencies and the funding streams they are eligible for in the RFSQ release. This list will be updated by LAHSA continuously as agencies update and new agencies apply.

Council asked when the first year of certification starts. Staff responded that it will update RFSQ certification on an annual basis, including the effective date of certification.

Council stated the importance of getting information out to agencies regarding the new requirements for certification of documents. LAHSA responded that agencies in the past that had issues with threshold simply did not understand the documentation that was required. This has been remedied in the RFSQ process by providing examples of the documentation required.

Council asked if there will be a proposer’s conference. Staff responded that there will be an initial proposer’s conference, webinar and video which will all be posted on the RFSQ page of the LAHSA website.

Council asked if LAHSA plans to notify new applicants of new requirements. Staff responded that LAHSA plans to model the education process for the RFSQ after the process used for the RFP.

VI. Update on Housing and Urban Development Department Policies

a. Education to the Continuum about Housing and Urban Development Department Notices

LAHSA Staff provided an update on the development of protocol for assessment, process, and implementation of Federal Notices. The protocol was submitted to Coordinating Council in January. Development of resources and mechanisms to support the new process is ongoing. LAHSA is currently working to develop an online policy section that includes a resource library where providers within the Continuum can conduct research by policy level and topic to determine which HUD notices apply to them.

Discussion:
Council stated that LAHSA should slate policies it has not yet formally adopted to the contracts section of the LAHSA website, moving them to CoC policy section only after it has been formally adopted.
Council asked if it is the intention of the Policy Resource Library to educate providers on policies that do not affect the CoC. Staff responded that the research portal is specific to policies that affect the LA CoC.

Council asked if there will be a way for provider agencies to identify if a policy is specifically related to their work. Staff responded that HUD tags policies by program type on their website. LAHSA’s IT Department can do something similar for the LAHSA website policy section. As the policy section develops it will become possible to group the resources in more ways than specific policy area.

VII. Update on 2017 Greater Los Angeles Homeless Count

JuHyun Sakota

LAHSA staff provided an update on the Demographic Survey Component of the 2017 Greater Los Angeles Homeless Count. Data collection officially ended on March 31, 2017. All SPAs exceeded 78% of the target number of surveys, with a total of 4,808 Point-In-Time eligible surveys collected, 93 PIT-eligible family surveys, and 919 PIT-eligible youth surveys collected.

LAHSA staff provided an update on the Shelter Count component of the 2017 Greater Los Angeles Homeless Count. Data collection has officially ended. The information for 15 shelter programs had to be carried over from 2016 Shelter Count data. This accounts for about 3.4% of total beds included in the Shelter Count. Staff only used shelter program data that were confirmed to be open on PIT count day. Staff plan to conduct debriefing session with participating providers and those who helped with data collection.

LAHSA staff provided an update on the Institution Count component of the 2017 Greater Los Angeles Homeless Count. Data collection is still being conducted. Staff shared that Institution Count data will be released in a separate report than the Shelter and Street Count data. Staff are waiting on Los Angeles County Probation Department data and are looking to expand the list of organizations included in the Institution Count going forward. LAHSA stated that data from the Institution Count will not be submitted to HUD as it doesn’t meet HUD’s definition of homelessness. However, the data will be used for City and County planning purposes as part of the Homeless Strategies.

LAHSA staff provided that data from late May has been released and a more detailed report will come out in June. In July, the final Housing Inventory Count will be posted on the LAHSA website with a document detailing process and methodology.

Discussion:

Council expressed concern regarding the disclosure of the location of confidential shelters in reports. Staff responded that they are not including addresses and census tract numbers when reporting, regardless of whether the shelter is confidential or not. Council asked if there is a way to pull confidential shelters when reporting at the community level. Staff responded that it will review this request and report back.

Council expressed concern that Shelter Count data will be skewed at the SPA level because some confidential shelters may list a PO box as the address that is not indicative of where
the shelter is located. Staff responded that LAHSA asked for shelters to identify the SPA it serves, so the SPA level data will be accurate even without the exact address of the shelter. Staff stated that it has not committed to this strategy yet and are still in the process of reviewing how it will be implemented and made comparable to data reporting from last year.

Council asked if LAHSA conducted site visits to confirm whether the shelters included in the Shelter Count are in fact open. Staff responded that phone calls and websites were used to verify a shelter’s status as either open or closed.

Council strongly recommended that LAHSA staff include comparisons to past numbers in the final report. Staff responded that they are currently working on incorporating this into the final report.

VIII. Discuss Agenda Items for Next Meeting
   - Continuum of Care Governance Transition Update
   - Update on Planning for 2018 Greater Los Angeles Homeless Count
   - Update on NOFA Process and Timeline
   - 2017 Continuum of Care Program Competition Update

IX. Adjourn
The meeting adjourned at 4:00pm.
Overview

1. Local funding requests
2. Federal appropriations
3. Tiering
4. Bonus
5. Re-allocation
6. NOFA Cycle
Overview of Measure H

- What is Measure H
  - Measure H is a ¼ cent special sales tax projected to generate approximately $355M per year with revenue solely used to combat homelessness in LA County
  - LA County Board of Supervisors identified allowable uses of Measure H revenue which includes 17 existing & 4 new Homeless Initiative strategies

- Timeline
  - Mid March to May - Measure H Revenue Planning Workgroup deliberating allocation of funding and developing recommendations
  - Late April to Early May – Community engagement to solicit input on recommendations
  - June 13 - Board of Supervisors vote

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Overview of Measure H Funding

- Measure H Funds requested for:
  - Rapid Re-housing (B3)
  - Enhanced Services for TAY (E14)
  - Expanded Countywide Outreach (E6)
  - Services for Permanent Supportive Housing (D7)
  - Homelessness Prevention (A1 & A5)
  - Enhance Emergency Shelter / Bridge Housing (B7 & E8)
  - Strengthen Coordinated Entry System (E7)
Reallocation, Bonus, & Tiering

- Reallocation process, Bonus and Tiering continue to be opportunities given to CoCs
- Appropriations not finalized
  - Percentages for Tier 1 and Tier 2 are not disclosed
  - Bonus amount not set
- Reallocation strongly encouraged based on performance, and allows for creation or expansion of PSH, RRH, new joint TH-RRH program, HMIS, and SSO for Coordinated Assessment

Considerations

- Reallocation based on performance, cost effectiveness, need, and subpopulations
- Reallocation via expansion vs creation of new programs or both
- Measure H funding is less restrictive than HUD CoC for interim and permanent housing
- Measure H funding will increase overall levels of services and programs
Strategy B3 – Expand Rapid Re-housing

<table>
<thead>
<tr>
<th>B3 - Rapid Re-housing &amp; Shallow Subsidies</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total # of Rapid Rehousing Units</td>
<td>4,701</td>
<td>6,330</td>
<td>7,236</td>
</tr>
<tr>
<td>Existing and Enhanced Units</td>
<td>2,832</td>
<td>5,229</td>
<td>6,330</td>
</tr>
<tr>
<td>New Units</td>
<td>1,869</td>
<td>1,101</td>
<td>906</td>
</tr>
<tr>
<td># of Households Served</td>
<td>5,584</td>
<td>7,827</td>
<td>9,172</td>
</tr>
</tbody>
</table>

Assumptions (Approximate Amounts):
$12,000 per youth household
$15,583 per family
$10,017 per single adult household

Strategy E14 – TAY Transitional Housing Request

<table>
<thead>
<tr>
<th></th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transitional</td>
<td>$2,790,936</td>
<td>$15,999,727</td>
<td>$16,199,727</td>
</tr>
<tr>
<td>Housing</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital</td>
<td>$600,000</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Strategy E7 – Strengthen the CES (Regional Coordination)

- Year 1 - $6,848,000
- Year 2 - $8,005,000
- Year 3 - $8,165,100
- Regional Coordination for Single Adults, Families and Youth - provide each SPA with a regional coordinator, matcher, quality assurance/subcontractor support and data/outcome support (includes 2% COLA for costs and staffing)

Performance Measures

- Working on long term criteria & performance measures for domestic violence
- Review & discuss proposed changes to performance measures
Permanent Supportive Housing

- Permanent supportive housing projects that will primarily serve individuals and families experiencing chronic homelessness, including unaccompanied youth

Staff Recommendations:
- Follow order of priority based on acuity, if HUD requires threshold, then will provide
- Highest priority for reallocation and new projects
- Pursue option of expansion of currently funded CoC PSH programs once guidance is issued

Rapid Re-housing

Staff does not recommend creating new RRH project types given new local funds available and the need for federal subsidies for permanent supportive housing (D7)
Joint Component

HUD created new Joint Transitional Housing and Rapid Re-housing Component ("Joint Component") project to provide low-barrier, temporary housing while individuals & families are being quickly & seamlessly connected to permanent housing through a rapid re-housing intervention useful for DV, Youth, SA populations

- Staff will provide a recommendation once HUD issues guidance

Additional Reallocation Opportunities

- Dedicated HMIS
  - We are not going after this opportunity, since we received $500,000 last year

- Coordinated Assessment
  - Potential reallocation to PSH
  - Leverage with Measure H funding
  - Not based on performance
  - Hurts system performance measures
  - Administratively burdensome
2017 NOFA Cycle*

November - December 2016:
- Internal LAHSA and community debrief
- Debrief with Southern California Alliance of CoC Leaders

January - February 2017:
- Conduct Homeless Count
- HUD Debrief

March - May:
- System performance measures submitted
- Release of NOFA Regrational Verification of GIW
- Submit NOFA Registration and Verification documents
- Homeless Count Results Released

June - September:
- NOFA Data Gathering
- NOFA Submission to HUD
- NOFA Internal Debrief Process
- Annual CoC Performance Evaluations

*Tentative schedule – may change
To: LA Continuum of Care Coordinating Council

From: Ian Costello, Manager, Outcomes Unit

Date: 5/10/2017

Re: 2017 CoC NOFA Recommendations

We are recommending the following modifications to the approved 2016 NOFA Performance Evaluation, Reallocation, and Ranking policies.

**Program Evaluation Methodology**

Rapid Re-Housing:
- Eliminate "Median Length of Stay" (5pts.)
- Reapportion 5pts to "HMIS Participation" increasing to 10pts.

Transitional Housing for Survivors of Domestic Violence:
- Decrease "Bed Utilization" from 10pts to 5pts.
- Reapportion 5pts to "Exits to Successful Destination" increasing to 25pts.

**CoC Program Reallocation Policy**

- **Item 3:** Add and establish cost effectiveness thresholds for permanent supportive housing programs – Measuring permanent housing retention and placement against expenditures
- **Item 5b and c:** Eliminate "tier 2" language for policy to read:
  - b. "Projects ranked on the CoC Priority Listing will be evaluated on Housing First and Low Barrier Programming models"
- **Item 6:** Eliminate this item, as this was a one-time application

**CoC Program Priority List Ranking Strategy**

- **Item 2:** Change language to read: "Permanent Supportive Housing Renewal Projects (by evaluation score)
- **Add after Item 2:** Rapid Re-Housing Renewal Projects (by evaluation score)
2016 Los Angeles Continuum of Care Program Performance Evaluation Process & Methodology

For Continuum of Care (CoC) Program renewal projects in Los Angeles Continuum of Care
Overview

The CoC Program Interim Rule requires local Continuums of Care to establish performance targets appropriate for population and program type, monitor recipient and subrecipient performance, evaluate outcomes, and take action against poor performers. (24 CFR 578.7a.6) As the collaborative applicant for the LA CoC, LAHSA has established an annual performance evaluation for CoC Program renewal projects to align with performance measurement and funding priorities that are scored as part of the annual CoC Program Consolidated Application (SuperNOFA). Results of the evaluation are then used to inform performance targets and promote continuous quality improvement. This annual cycle of performance appraisal is not only required by HUD, but it also enables the Los Angeles Continuum of Care to work towards locally defined housing stability and client self-determination goals for all CoC projects. The evaluation design and methodological approach considers the diversity of projects across the CoC and accommodates these differences by establishing measurements that provide as much equity and transparency as possible.

Evaluation Data Sources

The data used to conduct the performance evaluation is derived from project-level Annual Performance Reports (APRs) submitted to HUD for operating years ending July 1, 2014 - June 30, 2015. Supplemental data is gathered from past CoC applications, LAHSA fiscal records, and the LA CoC Homeless Management Information System (HMIS).

New projects that have not yet filed an APR during the review period are exempt from evaluation. Renewal projects that have recently changed project type (e.g. supportive services projects that reclassified as housing projects) and have not filed an APR under the updated project component are exempt from evaluation.

Dissemination of Results

Each individual CoC project will receive a report of the project’s score. Agencies will then have ten business days following the release of individual project scores to appeal the results. After the appeals process is completed the final results of this evaluation will be released in the following manner:

- Each CoC grantee will receive their final individual score report.
- A complete listing of detailed project scores will be presented to the LAHSA Commission and Coordinating Council

Overall project scores will be used to inform the 2016 CoC Program Priority Ranking.

Scoring Methodology by Project Type

The following pages detail the scoring methodology for each project type.
<table>
<thead>
<tr>
<th>Scoring Area</th>
<th>Description</th>
<th>Pts Possible</th>
<th>Scoring Rubric</th>
<th>Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>HMIS Participation</td>
<td>Measures whether the project participates in HMIS and the completeness of HUD-required data (DV Projects Exempt)</td>
<td>5</td>
<td>2.5 points for participation 2.5 points for missing data rate &lt;10%</td>
<td>APR Q7</td>
</tr>
<tr>
<td>Bed Utilization</td>
<td>Measures occupancy rates beds/units supported by the project</td>
<td>10</td>
<td>90% &gt;= 10 points 80%-89% = 5pts 80% &lt;= 0pts</td>
<td>APR Q8-10</td>
</tr>
<tr>
<td>Spend-Down</td>
<td>Measures percent of available funds that are utilized by the project</td>
<td>10</td>
<td>90% &gt;=10 points</td>
<td>APR Q31a4</td>
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<tr>
<td>Dedication of Turnover to Chronically Homeless Households</td>
<td>Measures the percentage of new program participants (or households) who are chronically homeless</td>
<td>15</td>
<td>Proportional (Sliding Scale): 50% &lt;= 0 pts 100% = 15 pts</td>
<td>HMIS</td>
</tr>
<tr>
<td>Commitment to Policy Priorities: Housing First and Low Barrier Programs</td>
<td>Evaluates project commitment to housing first and low barrier programming</td>
<td>10</td>
<td>10 points for “Yes” response in Section 3B, Question 4.d. of FY 2015 CoC Project Application</td>
<td>FY 2015 CoC Project App.</td>
</tr>
<tr>
<td>Performance</td>
<td></td>
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<td></td>
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</tr>
<tr>
<td>Housing Stability</td>
<td>Measures the percentage of project participants who remain housed or move on to other permanent housing</td>
<td>30</td>
<td>Proportional (Sliding Scale): 70% = 0 pts 90% &gt;= 30 pts</td>
<td>APR Q27-29</td>
</tr>
<tr>
<td>Minimize Negative Turnover (Returns to Homelessness)</td>
<td>Measures the percentage of persons who leave the program for reasons other than permanent housing (excludes deceased)</td>
<td>10</td>
<td>Proportional (Sliding Scale): 0% = 10 pts 10% &lt;= 0 pts</td>
<td>APR Q29</td>
</tr>
<tr>
<td>Maintain or Increase Income</td>
<td>Measures the percentage of adult participants who maintain or increase their income level over the program year</td>
<td>10</td>
<td>Proportional (Sliding Scale): 50% &gt;= 10 pts 20% &lt;= 0 pts</td>
<td>APR Q24b3</td>
</tr>
<tr>
<td>Scoring Area</td>
<td>Description</td>
<td>Pts Possible</td>
<td>Scale</td>
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<td>--------------</td>
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<td>-------------------------------</td>
</tr>
<tr>
<td>HMIS Participation</td>
<td>Measures whether the project participates in HMIS and the completeness of HUD-required data (DV Projects Exempt)</td>
<td>5</td>
<td>2.5 points for participation 2.5 points missing data rate &lt;10%</td>
<td>APR Q7</td>
</tr>
<tr>
<td>Spend-Down</td>
<td>Measures percent of available funds that are utilized by the project</td>
<td>10</td>
<td>90% &gt;=10 points</td>
<td>APR Q31a4</td>
</tr>
<tr>
<td>Commitment to Policy Priorities: Housing First and Low Barrier Programs</td>
<td>Evaluates project commitment to housing first and low barrier programming</td>
<td>10</td>
<td>10 points for “Yes” response in Section 3B, Question 4.d. of FY 2015 CoC Project Application</td>
<td>FY 2015 CoC Project App.</td>
</tr>
<tr>
<td>Performance</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Housing Stability</td>
<td>Measures the percentage of project participants who remain housed or move on to other permanent housing</td>
<td>30</td>
<td>Proportional (Sliding Scale): 70% = 0 pts 90% &gt;= 30 pts</td>
<td>APR Q27-29</td>
</tr>
<tr>
<td>Minimize Negative Turnover (Returns to Homelessness)</td>
<td>Measures the percentage of persons who leave the program for reasons other than permanent housing (excludes deceased)</td>
<td>20</td>
<td>Proportional (Sliding Scale): 0% = 20 pts 10% &lt;= 0 pts</td>
<td>APR Q29</td>
</tr>
<tr>
<td>Median Length of Stay</td>
<td>Measures median length of time participants remain in the project</td>
<td>5</td>
<td>Proportional (Sliding Scale): 270 days &lt;= 5 pts 450 days &gt;= 0 pts</td>
<td>APR Q27</td>
</tr>
<tr>
<td>Increase Income Overall</td>
<td>Measures the percentage of adult participants who increase their overall income level over the program year</td>
<td>20</td>
<td>Proportional (Sliding Scale): 40% &gt;= 20 pts 0% = 0 pts</td>
<td>APR Q24b3</td>
</tr>
<tr>
<td>Scoring Area</td>
<td>Description</td>
<td>Pts Possible</td>
<td>Scale</td>
<td>Source</td>
</tr>
<tr>
<td>--------------------------------------------------</td>
<td>-----------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>--------------</td>
<td>--------------------------------------------</td>
<td>----------------------</td>
</tr>
<tr>
<td>HMIS Participation</td>
<td>Measures whether the project participates in HMIS and the completeness of HUD-required data (DV Projects Exempt)</td>
<td>5</td>
<td>2.5 points for participation</td>
<td>APR Q7</td>
</tr>
<tr>
<td></td>
<td>2.5 points missing data rate &lt;10%</td>
<td></td>
<td>2.5 points missing data rate &lt;10%</td>
<td></td>
</tr>
<tr>
<td>Bed Utilization</td>
<td>Measures occupancy rates beds/units supported by the project</td>
<td>20</td>
<td>90% &gt;= 20 points</td>
<td>APR Q8-11</td>
</tr>
<tr>
<td></td>
<td>80%-89% = 10pts</td>
<td></td>
<td>80% &lt;= 0pts</td>
<td></td>
</tr>
<tr>
<td>Spend-Down</td>
<td>Measures percent of available funds that are utilized by the project</td>
<td>10</td>
<td>90% &gt;=10 points</td>
<td>APR Q31a4</td>
</tr>
<tr>
<td>Commitment to Policy Priorities:</td>
<td>Evaluates project commitment to housing first and low barrier programming</td>
<td>10</td>
<td>10 points for “Yes” response in Section 3B,</td>
<td>FY 2015 CoC</td>
</tr>
<tr>
<td>Housing First and Low Barrier Programs</td>
<td></td>
<td></td>
<td>Question 4.d. of FY 2015 CoC Project Application</td>
<td></td>
</tr>
<tr>
<td>Performance</td>
<td>Exits to Permanent Housing</td>
<td>30</td>
<td>Proportional (Sliding Scale):</td>
<td>APR Q29</td>
</tr>
<tr>
<td></td>
<td>Measures the percentage of project participants who exit to permanent housing</td>
<td></td>
<td>80% &gt;= 30pts</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0% = 0 pts</td>
<td></td>
<td>0% = 0 pts</td>
<td></td>
</tr>
<tr>
<td>Median Length of Stay</td>
<td>Measures median length of time participants remain in the project</td>
<td>5</td>
<td>Proportional (Sliding Scale):</td>
<td>APR Q27</td>
</tr>
<tr>
<td></td>
<td>Measures the percentage of adult participants who increase their earned income level over the program year</td>
<td></td>
<td>270 days &lt;= 5 pts</td>
<td></td>
</tr>
<tr>
<td></td>
<td>450 days &gt;= 0 pts</td>
<td></td>
<td>450 days &gt;= 0 pts</td>
<td></td>
</tr>
<tr>
<td>Increase Employment Income</td>
<td>Measures the percentage of adult participants who increase their earned income level over the program year</td>
<td>10</td>
<td>Proportional (Sliding Scale):</td>
<td>APR Q24b3</td>
</tr>
<tr>
<td></td>
<td>Measures the percentage of adult participants who increase their overall income level over the program year</td>
<td></td>
<td>10% =&gt; 10 pts</td>
<td></td>
</tr>
<tr>
<td>Increase Income Overall</td>
<td>Measures the percentage of adult participants who increase their overall income level over the program year</td>
<td>10</td>
<td>Proportional (Sliding Scale):</td>
<td>APR Q24b3</td>
</tr>
<tr>
<td></td>
<td>Measures the percentage of adult participants who increase their overall income level over the program year</td>
<td></td>
<td>40% =&gt; 10 pts</td>
<td></td>
</tr>
</tbody>
</table>
## Transitional Housing for Youth

<table>
<thead>
<tr>
<th>Scoring Area</th>
<th>Description</th>
<th>Pts Possible</th>
<th>Scale</th>
<th>Source</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>HMIS Participation</strong></td>
<td>Measures whether the project participates in HMIS and the completeness of HUD-required data (DV Projects Exempt)</td>
<td>5</td>
<td>2.5 points for participation 2.5 points missing data rate &lt;10%</td>
<td>APR Q7</td>
</tr>
<tr>
<td><strong>Bed Utilization</strong></td>
<td>Measures occupancy rates beds/units supported by the project</td>
<td>10</td>
<td>90% &gt;= 10 points 80%-89% = 5pts 80% &lt;= 0pts</td>
<td>APR Q8-11</td>
</tr>
<tr>
<td><strong>Spend-Down</strong></td>
<td>Measures percent of available funds that are utilized by the project</td>
<td>10</td>
<td>90% &gt;=10 points</td>
<td>APR Q31a4</td>
</tr>
<tr>
<td><strong>Commitment to Policy Priorities: Housing First and Low Barrier Programs</strong></td>
<td>Evaluates project commitment to housing first and low barrier programming</td>
<td>10</td>
<td>10 points for “Yes” response in Section 3B, Question 4.d. of FY 2015 CoC Project Application</td>
<td>FY 2015 CoC Project App.</td>
</tr>
</tbody>
</table>

### Performance

<table>
<thead>
<tr>
<th>Performance</th>
<th>Description</th>
<th>Pts Possible</th>
<th>Scale</th>
<th>Source</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Exits to Permanent Housing</strong></td>
<td>Measures the percentage of project participants who exit to permanent housing</td>
<td>30</td>
<td>Proportional (Sliding Scale): 65% &gt;= 30pts 0% = 0 pts</td>
<td>APR Q29</td>
</tr>
<tr>
<td><strong>Exits to Successful Destination</strong></td>
<td>Measures the percentage of project participants who exit to permanent housing</td>
<td>20</td>
<td>Proportional (Sliding Scale): 85% &gt;= 20pts 0% = 0 pts</td>
<td>APR Q27</td>
</tr>
<tr>
<td><strong>Median Length of Stay</strong></td>
<td>Measures median length of time participants remain in the project</td>
<td>5</td>
<td>Proportional (Sliding Scale): 275 &gt;= 5 pts 540 days &gt;= 0 pts</td>
<td>APR Q27</td>
</tr>
<tr>
<td><strong>Increase Income Overall</strong></td>
<td>Measures the percentage of adult participants who increase their overall income level over the program year</td>
<td>10</td>
<td>Proportional (Sliding Scale): 40% &gt;= 10 pts 0% = 0 pts</td>
<td>APR Q24b3</td>
</tr>
</tbody>
</table>

*See chart on page 8.*
## Transitional Housing for Survivors of Domestic Violence

<table>
<thead>
<tr>
<th>Scoring Area</th>
<th>Description</th>
<th>Pts Possible</th>
<th>Scale</th>
<th>Source</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Bed Utilization</strong></td>
<td>Measures occupancy rates beds/units supported by the project</td>
<td>10</td>
<td>90% &gt;= 10 points</td>
<td>APR Q8-11</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>80%-89% = 5 pts</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>80% &lt;= 0 pts</td>
<td></td>
</tr>
<tr>
<td><strong>Spend-Down</strong></td>
<td>Measures percent of available funds that are utilized by the project</td>
<td>10</td>
<td>90% &gt;=10 points</td>
<td>APR Q31a4</td>
</tr>
<tr>
<td><strong>Commitment to Policy Priorities: Housing First and Low Barrier Programs</strong></td>
<td>Evaluates project commitment to housing first and low barrier programming</td>
<td>10</td>
<td>10 points for “Yes” response in Section 3B, Question 4.d. of FY 2015 CoC Project Application</td>
<td>FY 2015 CoC Project App.</td>
</tr>
<tr>
<td><strong>Performance</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Exits to Permanent Housing</strong></td>
<td>Measures the percentage of project participants who exit to permanent housing</td>
<td>30</td>
<td>Proportional (Sliding Scale): 65% &gt;= 30pts 0% = 0 pts</td>
<td>APR Q29</td>
</tr>
<tr>
<td><strong>Exits to Successful Destination</strong>*</td>
<td>Measures the percentage of project participants who exit to successful housing</td>
<td>20</td>
<td>Proportional (Sliding Scale): 85% &gt;= 20pts 0% = 0 pts</td>
<td>APR Q27</td>
</tr>
<tr>
<td><strong>Median Length of Stay</strong></td>
<td>Measures median length of time participants remain in the project</td>
<td>10</td>
<td>Proportional (Sliding Scale): 270 days &lt;= 10 pts 450 days &gt;= 0 pts</td>
<td>APR Q27</td>
</tr>
<tr>
<td><strong>Increase Income Overall</strong></td>
<td>Measures the percentage of adult participants who increase their overall income level over the program year</td>
<td>10</td>
<td>Proportional (Sliding Scale): 40% &gt;= 10 pts 0% = 0 pts</td>
<td>APR Q24b3</td>
</tr>
</tbody>
</table>

*See chart on page 8.*
**Successful Destinations**\(^1\):

<table>
<thead>
<tr>
<th>Destination</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emergency shelter, including hotel or motel paid for with emergency shelter voucher</td>
<td><em>Domestic Violence Transitional Housing Only</em></td>
</tr>
<tr>
<td>Owned by client, no ongoing housing subsidy</td>
<td></td>
</tr>
<tr>
<td>Owned by client, with ongoing housing subsidy</td>
<td></td>
</tr>
<tr>
<td>Permanent housing for formerly homeless persons (such as: CoC project; or HUD legacy programs; or HOPWA PH)</td>
<td></td>
</tr>
<tr>
<td>Psychiatric hospital or other psychiatric facility</td>
<td></td>
</tr>
<tr>
<td>Rental by client, no ongoing housing subsidy</td>
<td></td>
</tr>
<tr>
<td>Rental by client, with VASH housing subsidy</td>
<td></td>
</tr>
<tr>
<td>Rental by client, with GPD TIP housing subsidy</td>
<td></td>
</tr>
<tr>
<td>Rental by client, with other ongoing housing subsidy</td>
<td></td>
</tr>
<tr>
<td>Staying or living with family, permanent tenure</td>
<td></td>
</tr>
<tr>
<td>Staying or living with friends, permanent tenure</td>
<td></td>
</tr>
<tr>
<td>Substance abuse treatment facility or detox center</td>
<td></td>
</tr>
<tr>
<td>Transitional housing for homeless persons (including homeless youth)</td>
<td></td>
</tr>
</tbody>
</table>

\(^1\) Options based on [HUD 2014 HMIS Data Standards Data Manual, 3.12](#)
Policy: FY 2016 Continuum of Care Program Reallocation Policy

Submitted by: Josh Decell

Continuum of Care Policies

Approved Commission Meeting:

General:
As the Continuum of Care (CoC) lead agency, Los Angeles Homeless Services Authority annually submits the CoC Program application to the US Department of Housing and Urban Development (HUD) on behalf of the Los Angeles Continuum of Care. In recent years, HUD has created an opportunity for CoCs to apply for new project funding by partially or fully reallocating funds that were previously allocated to renew existing grants within the CoC. Reallocation presents an opportunity for CoCs to move funding from projects that are underutilized, not cost effective, underperforming, or obsolete to create new permanent housing projects.

Procedure:
The Continuum of Care has established the following reallocation policies in the 2016 Continuum of Care Program Competition:

1) Recapture CoC Grant funds from former Supportive Housing Program grants, including Transitional Housing (TH) Programs and Permanent Supportive Housing (PSH) Programs from grants that demonstrate at least 3 years of underspending of at least 5% of the total annual grant amount, based on lowest amount of underspent funds incurred over the 3-year period and make such amounts available under reallocation for new PSH projects in the 2016 CoC Program Application.

2) Recapture CoC Grant funds from former Shelter Plus Care Program and CoC Rental Assistance Grants based on Public Housing Authorities identifying funds for reallocation and make such amounts available for new PSH projects in the 2016 CoC Program Application.

3) Establish Cost Effectiveness Thresholds for CoC Program TH by population:
   a. Single Adults: $20,000/permanent housing outcome
   b. Families: $30,000/permanent housing outcome
   c. Domestic Violence: $50,000/permanent housing outcome
   d. Transition Age Youth: $50,000/permanent housing outcome

   For FY 2016, reallocate CoC Grant funds from TH Projects where the 3-year aggregate cost effectiveness exceeds the threshold.

4) Establish Performance Thresholds for CoC Program Renewal projects based upon approved 2016 Renewal Evaluation Methodology:
   a. 50% of points possible for PSH and TH for Transition Age Youth (TAY)
   b. 70% of points possible for TH projects for persons fleeing domestic violence
   c. 80% of points possible for TH projects serving other populations (single adults and/or families)

   For FY 2016, reallocate CoC Grant funds from TH Projects where the 2016 renewal evaluation score falls below the proposed thresholds.

5) Commitment to Policy Priorities: Housing First and Low Barrier Programming
   a. Projects are ranked using approved CoC ranking structure
   b. Projects ranked into Tier 2 of the CoC Priority Listing will be evaluated on Housing First and Low Barrier Programming models
   c. Projects not meeting the minimum standard for these models will be reallocated

6) Apply up to $500,000 in reallocated funding to a new LA CoC HMIS project application based upon a projected increase in on-going cost.
To: LAHSA Commission  
From: Josh Decell  
Date: July 22, 2016  
CC: Peter Lynn, Executive Director  
     Chris Callandrillo, Director of Programs  
Re: Review and Approve Coordinating Council Recommendations for Continuum of Care (CoC) Program Priority List Ranking Strategy

Recommendation
Approve the Coordinating Council recommendation to prioritize CoC Program Projects in the following order:

1. Continuum-Wide Activities (HMIS, Coordinated Assessment) and Projects Exempt from Evaluation (new projects, reclassified projects, projects that have changed operator or undergone a similar, substantial programmatic change)
2. Permanent Housing Renewal Projects (by evaluation score)
3. Transitional Housing Renewal Projects (by evaluation score)
4. New Permanent Housing Projects created through grant surrender (by proposal score)
5. Other New Permanent Housing Projects (by proposal score)

Background
Each year HUD updates its funding priorities and communicates the order in which eligible projects will be selected for funding, based upon ranking tier and project type. For the 2016 Continuum of Care (CoC) Program application, this information appeared in Notice of Funding Availability (NOFA) for FY 2016 Continuum of Care (CoC) Program Competition (II.B.17, VIII.2).

Changes from Last Year
HUD has continued the Tier 1/Tier 2 approach to project selection. For the LA CoC, over $7M in renewal funding will be at-risk, and the CoC is responding by recommending a reallocation approach that will make put the CoC in a much more competitive position for funding. Projects that fall into Tier 2 will be individually reviewed and scored by HUD using a criteria described in the NOFA. The scoring factors are: CoC Application score, Rank Order, Project Type, and Commitment to Housing First Approaches.

Goal
Implement a ranking strategy that will have the highest likelihood of receiving the full award amount available to the Los Angeles CoC. The recommendation above both prioritizes the existing infrastructure of the LA CoC and reallocates at-risk funding to new projects, aligning with the HUD selection criteria.
Update on 2017 Greater Los Angeles Homeless Count

Prepared for Los Angeles Continuum of Care Coordinating Council

May 10, 2017

JuHyun Sakota, Data and Research Manager
Homeless Count Data Update

Overall Updates

• Data submitted to HUD
  • System glitches were found – deadline extended to May 5, 2017

• Public Data Release Presentation
  • Scheduled on May 31, 2017
  • To produce smaller geographic level estimates and ensure data accuracy

• Community-Level Data: Late June

• Census-Tract Level Data: Early July

• Comprehensive Homeless Count Report: July
Homeless Count Data Update

Shelter Count/ HIC
- Community review/input received and incorporated
  - Mostly for SPAs 2 and 8

Demographic Survey Debrief
- FSC Program Managers: May 4, 2017
- USC Survey Team
- HCAB Demographic Survey Subcommittee: June 2017
Update on Planning for 2018 Greater Los Angeles Homeless Count

Prepared for Los Angeles Continuum of Care Coordinating Council

May 10, 2017

Jonathan Hans, Planning Manager
2018 Homeless Count Timeline

May/Jun

- Prepare materials for 2017 release
- Present 2017 results to community
- Launch Opt-In Program

Jul/Aug

- Corporate Outreach
- University/College Outreach
- Begin Special Teams Planning
- Promo materials finalized

Sep/Oct

- Opt-in Partners secured
- Website launch
- Volunteer registration opens

Nov/Dec

- Hot Spot planning sessions
- Trainings conducted
- Demographic Surveys begins
- Data collaboration for Shelter Count begins

Jan/Feb

- SPA 2 & 3: 1/23
- SPA 5,7, & 8: 1/24
- SPA 1, 4, & 6: 1/25
- Host debriefing sessions
- Send thank you letters

Mar/Apr

- Release Debrief Report
- Demo Surveys complete
- Shelter Count complete

May/Jun

- Prepare materials for 2018 release
- Present 2018 results to community
- Launch Opt-In Program

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2017

2018