LAHSA has posted Addendum #1, revised RFSQ Fact Sheet, and a revised Exhibit 1-Certified Agencies & Funding Sources to the Request for Statement of Qualifications (RFSQ) for Certification as a Qualified Bidder for LAHSA Funding Opportunities on LAHSA's website at: [https://www.lahsa.org/news?article=214-request-for-statement-of-qualifications-rfsq-for-certification-as-a-qualified-bidder-for-lahsa-funding-opportunities](https://www.lahsa.org/news?article=214-request-for-statement-of-qualifications-rfsq-for-certification-as-a-qualified-bidder-for-lahsa-funding-opportunities)

**EXTENDED INITIAL SUBMISSION DEADLINE:** The initial submission deadline for RFSQ applicants wishing to be certified as qualified bidders for the County General (Measure H) funding opportunities has been extended **June 15, 2017, 2:00PM.** All agencies that are not currently certified for County General funds should submit their RFSQ applications by June 15, 2017 at 2:00PM.

**REvised EXHIBIT 1-Certified Agencies & Funding Sources:** Agencies should check the revised Exhibit 1-Certified Agencies & Funding Sources document to view their certification status.

If you have any questions or concerns, please contact the Funding Team at [fundingopportunities@lahsa.org](mailto:fundingopportunities@lahsa.org).

## ADDENDUM #1

<table>
<thead>
<tr>
<th>Section I. Description of the Request for Statement of Qualifications (RFSQ) 2. Purpose</th>
<th>Please note that the language in this section has been revised to include HUD CoC Program funding source in the RFSQ and to include City and County General Funds as a certified funding source for agencies listed in Exhibit 1.</th>
</tr>
</thead>
<tbody>
<tr>
<td>The RFSQ is a new process through which LAHSA is certifying nonprofit (IRS 501 (c)3) social services agencies as qualified bidders to apply for funding opportunities to provide housing and supportive services for homeless persons throughout the City and County of Los Angeles. Going forward, agencies must be certified as qualified bidders before they can apply for Requests for Proposals (RFP)s issued by LAHSA. <strong>Certification as a qualified bidder for LAHSA funding opportunities through the RFSQ process is not a guarantee of funding and no funding will be awarded through the RFSQ process.</strong> The overarching objectives of this RFSQ solicitation are to provide a clear understanding of the established thresholds that must be achieved by applicants and the required documentation, criteria and methodology that will be used to evaluate an applicant’s achievement of those thresholds.</td>
<td></td>
</tr>
<tr>
<td>This RFSQ replaces the threshold review component currently embedded in each LAHSA RFP procurement (except for HUD Continuum of Care (CoC) program funds). LAHSA intends through the RFSQ to simplify the procurement process for potential providers, so that threshold can be</td>
<td></td>
</tr>
</tbody>
</table>
established one time, prior to the time pressures and proposal writing needs of an RFP. Future LAHSA RFPs will not contain threshold review, because they will be open only to agencies qualified under this RFSQ. This RFSQ process will not apply to CoC program funds due to threshold requirements that are embedded in the Department of Housing and Urban Development’s (HUD) annual Notice of Funding Availability (NOFA). Through this open Request for Statement of Qualifications solicitation LAHSA will evaluate if agency applicants possess established threshold levels of 1) Financial Stability, 2) Organizational Experience, Administrative and Fiscal Capacity, 3) Organizational Capacity, and 4) Organizational Experience providing Supportive Services / Housing to homeless persons. While all public funding contains restrictions, additional organizational structure or capacity levels are required by certain types of federal, state or local funding sources, i.e., Emergency Solutions Grant (ESG) or funds received through the Los Angeles County Department of Public Social Services (DPSSS) or the Department of Children and Family Services (DCFS). Agencies will be evaluated by their ability to manage both City and County general funds, federal funds and more restrictive types of public funding as later detailed in this solicitation. Agencies will be certified by LAHSA as qualified bidders for funding opportunities based upon achieving a minimum score that demonstrates their qualifications to manage the various types of public funding administered by LAHSA. Agencies must be certified as having the ability to manage specific sources of restrictive public funds in order to be eligible to apply for programs that are funded by that source.

Agencies who are certified as qualified bidders through this RFSQ process will be reevaluated for maintaining their certification on an annual basis. The annual reevaluation will utilize the updated financial and organizational information that is required to be reported on an annual basis and will take place after the agency has submitted this documentation after the close of their fiscal year.

An Agency’s certification as a qualified bidder will be rescinded if any of the following occur:

- The agency closes its doors and ceases doing business.
- The agency files for bankruptcy under Chapter 7 of the IRS Code.
- The agency is debarred by the City, County, State or Federal Government.
- The agency receives findings of a serious nature from another funding source.
- The agency has had its funding terminated for cause by another funding source.
- The agency is placed on probation.
- In the event that the Applicant has any contract(s) with LAHSA suspended or terminated, it shall not be eligible for funding under any RFP released by LAHSA for a period of five (5) years starting from the effective date of suspension or termination.
- LAHSA at its sole discretion reserves the right to rescind an agency’s certification if other serious organizational or financial deficiencies occur.

The threshold qualification process established by this open RFSQ solicitation removes the threshold approval procedure from LAHSA’s Request for Proposals (RFP) process for the funding
sources to which it applies, thus reducing the time frame for performing proposal evaluations and making funding recommendations. Additionally, the RFSQ process will allow LAHSA to provide technical assistance and capacity building support to agencies when needed.

In implementing this new process all agencies, currently-funded by LAHSA, who have passed a review of their organizational capacity and financial stability through threshold evaluations conducted in Requests for Proposals (RFP) issued since May 19, 2016 shall automatically be certified as qualified bidders for the funding sources with which they are currently contracted and for City and County General funds if not currently funded by those sources. Agencies that passed a threshold review during this period but were not funded shall be certified to apply for City and County General funds as they are the least restrictive of LAHSA’s funding sources. Additionally, all agencies who are currently receiving HUD Continuum of Care (CoC) funding will be certified to apply for CoC funding and City and County General funds if not currently funded by those sources. Agencies that did not pass or failed a threshold review in an RFP during this period and agencies who wish to be certified for more restrictive sources of funds must apply through the RFSQ process. An initial list of certified agencies is can be found at the link in Exhibit I.

<table>
<thead>
<tr>
<th>Section I. Description of the Request for Statement of Qualifications (RFSQ) 7. Potential Funding Sources</th>
<th>Please note that the language in this section has been revised to include HUD CoC Program funds.</th>
</tr>
</thead>
</table>

There are no funds available through this solicitation.

Potential funding for housing and homeless services may be made available through a Request for Proposals (RFP), a Request for Bid (RFB), or through a sole source contract from one or more of the following funding sources: General Funds from the City or County of Los Angeles, or the State of California, HUD Continuum of Care (CoC) funding, or HUD Emergency Solutions Grant (ESG) or Community Development Block Grant (CDBG) funding provided through the City or County of Los Angeles, or State of California, and Health & Human Services funding provided through the Los Angeles County Department of Children and Family Services (DCFS) and the Los Angeles County Department of Public Social Service (DPSS). Please note that this RFSQ process will not apply to HUD Continuum of Care (CoC) funds.

a) Restrictive Regulatory Requirements for HUD CoC and ESG Funds

HUD CoC and ESG funding mandates that agencies receiving these funds are required to have specific organizational structure requirements that ensure the participation of homeless persons in policy making decision and program operations.
Agencies who wish to be qualified to bid for CoC and ESG funded programs must clearly demonstrate their compliance with the following regulations through agency documentation submitted in the RFSQ process.

HUD – Continuum of Care CoC
Regulations on Homeless Participation
§24.CFR.578.75g Participation of Homeless Individuals
(g) Participation of homeless individuals.

(1) Each recipient and subrecipient must provide for the participation of not less than one homeless individual or formerly homeless individual on the board of directors or other equivalent policymaking entity of the recipient or subrecipient, to the extent that such entity considers and makes policies and decisions regarding any project, supportive services, or assistance provided under this part. This requirement is waived if a recipient or subrecipient is unable to meet such requirement and obtains HUD approval for a plan to otherwise consult with homeless or formerly homeless persons when considering and making policies and decisions.

(2) Each recipient and subrecipient of assistance under this part must, to the maximum extent practicable, involve homeless individuals and families through employment; volunteer services; or otherwise in constructing, rehabilitating, maintaining, and operating the project, and in providing supportive services for the project.

<table>
<thead>
<tr>
<th>Exhibit 1: List of Initially Certified Agencies</th>
<th>Please note the revised title for Exhibit 1.</th>
</tr>
</thead>
</table>

EXHIBIT I: LIST OF INITIALLY CERTIFIED AGENCIES INITIALLY CERTIFIED UNDER THE RFSQ PROCESS.