

**PROGRAMS & EVALUATION COMMITTEE
OF THE
LOS ANGELES HOMELESS SERVICES AUTHORITY**

Meeting Minutes from
August 15, 2008

The Los Angeles Homeless Services Authority Commission Programs and Evaluation Committee meeting held at 453 S. Spring Street, 12th Floor, Los Angeles, California was called to order at 9:18 a.m. by Louisa Ollague, Chair.

ATTENDANCE

LAHSA Commissioners Present:

Louisa Ollague
Howard Katz
Cecil Murray

LAHSA Commissioners Absent:

None

LAHSA Staff:

Rebecca Isaacs, Executive Director
Michael Arnold, Chief Operating Officer
Christine Mirasy-Glasco, Director of Contracts and Grants Management
David Martel, Contracts Unit Manager
Carletta Woods, Contracts Unit Manager – Outcomes
Mykisha Thomas, Executive Assistant

CALL TO ORDER/ROLL CALL/ESTABLISHMENT OF QUORUM

Roll was called and a quorum was established at 9:18 a.m.

Prior to the establishment of quorum, all non-action items were called and heard.

8.0 **PUBLIC PARTICIPATION**

There were no public speakers.

7.0 **TRANSITIONAL HOUSING POST MONITORING OUTCOMES REPORT**

Carletta Woods reported that of the sixty SHP programs, 38% of the reported outcomes were verified as reported upon monitoring, while 68% of the outcomes reported were unverifiable by agency records. HUD published the national standard for participant transition from transitional to permanent housing at 62%. Of the sixty programs, two were at or above the national average; five were within 10%-20% of the average, while fifty were below.

The SuperNOFA scoring has changed with regards to program performance. Last year the total possible points were sixteen, but the total possible points for the category this year is twenty-eight. She then explained HUD's minimum standard for performance evaluation of projects.

1.0 **REVIEW AND APPROVE MINUTES OF MEETING HELD JULY 18, 2008**

Public Speaker(s): There were no public speakers.

MOTION: It was moved by Commissioner Katz and seconded by Commission Murray to approve the minutes.

ACTION: The motion passed unanimously.

2.0 **APPROVE 2008-2009 WINTER SHELTER PROGRAM REQUEST FOR PROPOSALS (RFP) THRESHOLD EVALUATION RESULTS FOR SERVICE PLANNING AREA 5**

David Martel reported that the RFP due date was extended to July 21, 2008 to garner more proposals for SPA 5.

Three proposals were received and all were recommended to pass the threshold review.

Public Speaker(s): There were no public speakers.

MOTION: It was moved by Commissioner Murray and seconded by Commissioner Katz to approve staff's recommendation.

ACTION: The motion passed unanimously.

3.0 **APPROVE 2008-2009 WINTER SHELTER PROGRAM REQUEST FOR PROPOSALS (RFP) QUALITY EVALUATION RESULTS AND AWARD RECOMMENDATIONS**

David Martel reported that of the 17 proposals, 13 were being recommended for funding. The four proposals that were not recommended were due to receiving scores below 75.

David Martel reported that he contacted every proposer to discuss staff's recommendations. David Martel reported that he met with Christ Channel Network whose proposals were not recommended for funding, and that he provided information regarding their low scores and about the process. Mr. Martel has also been negotiating the contract with Santa Clarita Community Development Corporation to lower their budget.

Public Speaker(s): Mark Young, Emmanuel Adetula and Fatemeh Safavi.

There was a brief conversation regarding capacity building with new agencies.

The committee asked for a report back on the tracking of vouchers for families used in the Winter Shelter Program.

MOTION: It was moved by Commissioner Katz and seconded by Commissioner Murray to approve staff's recommendation.

ACTION: The motion passed unanimously.

4.0 **APPROVE RELEASE OF 2008 TARGETED INDEPENDENT LIVING PROGRAM (ILP) REQUEST FOR PROPOSALS (RFP)**

Christine Mirasy-Glasco reported that LAHSA currently funds twelve transitional housing programs through the Independent Living Program. Approximately \$90,000 was unallocated under the 2008-09 fiscal year, staff recommended that these funds be allocated to a program serving emancipated foster youth through a targeted RFP.

Public Speaker(s): There were no public speakers.

MOTION: It was moved by Commissioner Katz and seconded by Commissioner Murray to approve staff's recommendation.

ACTION: The motion passed unanimously.

5.0 **APPROVE 2009 GREATER LOS ANGELES HOMELESS COUNT CONSULTING REQUEST FOR PROPOSALS (RFP) THRESHOLD EVALUATION RESULTS**

Clementina Verjan reported that two proposals were received and both passed the threshold.

There was a brief discussion regarding sharing methodology with coalitions and collaboratives around the County, who are currently conducting their own planning efforts for their jurisdiction.

Public Speaker(s): There were no public speakers.

MOTION: It was moved by Commissioner Murray and seconded by Commissioner Katz to approve staff's recommendation.

ACTION: The motion passed unanimously.

6.0 **COUNTY OF LOS ANGELES ZERO TOLERANCE POLICY REPORT**

This item was removed from the agenda.

ADJOURNMENT

The meeting was adjourned at 10:56 a.m.