

**PROGRAMS & EVALUATION COMMITTEE  
OF THE  
LOS ANGELES HOMELESS SERVICES AUTHORITY**

Meeting Minutes from  
January 16, 2009

The Los Angeles Homeless Services Authority Commission Programs and Evaluation Committee meeting held at 453 S. Spring Street, 12<sup>th</sup> Floor, Los Angeles, California was called to order at 9:10 a.m. by Commissioner Ollague.

**ATTENDANCE**

LAHSA Commissioners Present:

Louisa Ollague  
Howard Katz  
Cecil Murray

LAHSA Commissioners Absent:

None

LAHSA Staff:

Rebecca Isaacs, Executive Director  
Michael Arnold, Chief Operating Officer  
Carletta Woods, Contracts Unit Manager  
David Martel, Contracts Unit Manager  
Kamaiya Bourne, Administrative Assistant

**CALL TO ORDER/ROLL CALL/ESTABLISHMENT OF QUORUM**

Roll was called and a quorum was established at 9:10 a.m.

**REVIEW AND APPROVE MINUTES OF PROGRAMS MEETING HELD DECEMBER 12, 2008.**

**MOTION:** It was moved by Commissioner Katz and seconded by Commissioner Murray to approve the minutes.

**ACTION:** The motion passed unanimously.

**Public Speaker(s):** There were no public speakers.

2.0

**OUTCOMES UPDATE**

Carletta Woods provided the monthly Outcomes Update on U.S. Department of Housing and Urban Development (HUD) Supportive Housing Program (SHP) funded programs to the Committee. The report addressed three priority HUD goals, and the progress that sponsor agencies have made toward meeting them. The reported outcomes are based on all programs who have filed Annual Progress Reports (APRs) for programs ending between May and September 2008.

HUD goals were discussed and compared to program performance. Permanent Supportive Housing Retention, under HUD's target is to have at least 71.5% of formerly homeless individuals housed in HUD permanent housing projects for at least six months. LAHSA program sponsors have met or exceeded that goal, housing 81% of formerly homeless individuals for at least six months. Four of the five reporting permanent housing programs within the Los Angeles Continuum of Care (CoC) have met and surpassed HUD's goal.

HUD's second goal is to ensure movement of at least 63.5% of persons served from Transitional to Permanent Housing. Program sponsors did not meet this goal, achieving only 26% of households served move from transitional to permanent housing. One of the two transitional housing programs reporting within the L.A. CoC achieved this goal. This shortcoming is directly related to limited availability of Permanent housing.

The third HUD goal that was discussed is employment at program exit. Ms. Woods explained that HUD's goal for this category is to have at least 19% of persons exiting HUD homeless assistance projects employed. LAHSA program sponsors currently exceed this goal with 21% of people employed upon program exit. Permanent and transitional housing programs reported 12% and 19% of people served employed upon program exit, respectively. Last month, Supportive Services Only projects did not meet the goal, reporting only 17.1% of clients served obtained employment at program exit. In January, Supportive Services Only projects exceeded the goal with 33% of people employed upon program exit.

**Public Speaker(s):** There were no public speakers.

**3.0 WINTER SHELTER PROGRAM UPDATE**

David Martel provided an update on the occupancy of the 2008 – 2009 Winter Shelter Program from the reporting period of December 1, 2008 through January 11, 2009. Mr. Martel reported that the 13 sites of the Winter Shelter Program provide approximately 1,700 beds each night. All service providers of the program are operating at either the same or an increased capacity compared to the prior year.

Mr. Martel also updated the Committee on voucher issuance during the reporting period of December 1, 2008 through January 11, 2009. LAHSA implemented a management tool this year in order to track the amount of vouchers being issued, and to provide additional vouchers as needed. Mr. Martel advised the Committee that a Service Integration Request has been submitted to the CEO's Office due to the increased number of families needing assistance that the winter shelters do not have the capacity to service. Additionally, the voucher budget in the program has been increased by 23% in order to accommodate the growing number of people needing assistance.

**Public Speaker(s):** There were no public speakers.

**4.0 2009 PROGRAM OUTCOMES POLICY**

Carletta Woods advised the Committee that to better understand the efficacy and efficiency of the programs it administers, LAHSA implemented the standardization of performance targets by program type in 2007, and that those performance targets are updated annually. See attached summary of proposed targets by program.

Ms. Woods indicated that the goals, with input from this Committee, would be submitted to the Policy & Planning Committee for adoption at the February meeting.

**Public Speaker(s):** There were no public speakers.

**ADJOURNMENT**

The meeting was adjourned at 10:08 a.m.