

**LOS ANGELES HOMELESS SERVICES AUTHORITY
COMMISSION**

Minutes of "Special" Commission
March 12, 2009

The Los Angeles Homeless Services Authority Commission meeting held in the Los Angeles Homeless Services Authority office, located at 453 S. Spring Street, 12th floor, Los Angeles, California, was called to order at 9:36 a.m. by Douglas Mirell, Chair.

ATTENDANCE

LAHSA Commissioners Present:

Douglas Mirell
Howard Katz
Larry Adamson
Louisa Ollague
Owen Newcomer
Ramona Ripston

LAHSA Commissioners Absent:

Antonio Manning
Cecil L. Murray
David D. Figueroa

Attorneys Present:

Aleen Langton, County Attorney

LAHSA Staff:

Rebecca Isaacs, Executive Director
Michael Arnold, Chief Operating Officer
Steve Andryszewski, Chief Financial Officer
Keshia Douglas, Director of Administration
Mahvish Jafri, Funding & Contracts Administration Manager
Erin Hollander, Executive Assistant
Kamaiya Bourne, Administrative Assistant

CALL TO ORDER/ROLL CALL/ESTABLISHMENT OF QUORUM

Roll call was taken and quorum was established at 9:36 a.m.

1.0 APPROVE QUALITY EVALUATION RESULTS AND AWARD RECOMMENDATIONS FOR THE 2009 SHELTER AND SERVICES PROGRAM: PART A (CITY OF LOS ANGELES), PART B (COUNTY OF LOS ANGELES), FAMILIES HOUSING ASSISTANCE PROGRAM (CITY OF LOS ANGELES) REQUEST FOR PROPOSALS (RFP)

Mahvish Jafri and Michael Arnold presented the Quality Evaluation Results and Award Recommendations of the 2009 Shelter and Services: Parts A and B and the Families Housing Assistance Programs (FHAP) Request for Proposals (RFP). LAHSA received 54 proposals in response to the 2009 Shelter and Services: Parts A and B RFP. This RFP will provide a total of \$2,678,000 in City CDBG, ESG, and County ESG funding to programs in the Continuum that provide emergency housing, transitional housing, and supportive services only. Five proposals were received in response to the FHAP RFP. The FHAP RFP offered \$125,000 in City CDBG funding for rental assistance programs.

LAHSA used a comprehensive quality scoring methodology to rate the proposals received. Reviewers rated each proposal in the following areas: organizational capacity, program design, leveraging and budget, outcomes (when applicable), facility, and HMIS use. A total of one hundred points are possible in quality review scoring, and seventy-five points and above is considered a fundable score. Proposals with the highest quality result were considered first and awards were granted until the available funds were depleted. Not all proposals with qualifying scores received an award due to insufficient funding.

Public Speaker(s): Shari Weaver of Harbor Interfaith spoke regarding the proposals that were considered and awarded under the 2009 Shelter and Services: Part A (City – Transitional Housing) RFP. Most of the proposals that were awarded under this RFP operate in Service Planning Area (SPA) 4, Downtown Los Angeles and surrounding areas. Harbor Interfaith feels that SPA coverage should have been a considered factor in the evaluation process

because more Transitional Housing is needed all throughout the CoC.

Secondly, all of the proposals were awarded \$87,000, except for Harbor Interfaith who received \$17,000 under Part A of the 2009 Shelter and Services RFP. This variance will not cause a change in performance outcomes expectations.

Cynthia Carter of Testimonial Community Love Center (TCLC) advised the Commission that they have been funded by LAHSA since 1996. Since TCLC did not collect enough points, they were not considered for an award under the 2009 Shelter and Services: Part A RFP that they applied for. Two of their programs ending on March 31, 2009 will be de-funded and terminated due to the small amount of time available to find replacement funding. LAHSA will support TCLC in finding replacement funding.

FAMILIES HOUSING ASSISTANCE PROGRAM

MOTION: It was moved by Commissioner Katz and seconded by Commissioner Mirell to approve the Families Housing Assistance Program Quality Evaluation Results and Award Recommendations.

ACTION: The motion passed unanimously.

2009 SHELTER AND SERVICES PART A: LOS ANGELES CITY EMERGENCY SHELTER PROGRAM

MOTION: It was moved by Commissioner Adamson and seconded by Commissioner Ripston to approve the 2009 Shelter and Services: Part A, Los Angeles City Emergency Shelter Program Quality Evaluation Results and Award Recommendations.

ACTION: The motion passed unanimously.

2009 SHELTER AND SERVICES PART A: LOS ANGELES CITY SUPPORTIVE SERVICES ONLY

MOTION: It was moved by Commissioner Katz and seconded by Commissioner Adamson to approve the 2009 Shelter and Services: Part A, Los Angeles City Supportive Services Only Quality Evaluation Results and Award Recommendations.

ACTION: The motion passed unanimously.

2009 SHELTER AND SERVICES PART A: LOS ANGELES CITY TRANSITIONAL HOUSING PROGRAM

MOTION: It was moved by Commissioner Katz and seconded by Commissioner Mirell to approve the 2009 Shelter and Services: Part A, Los Angeles City Transitional Housing Program Quality Evaluation Results and Award Recommendations, with the expectation that LAHSA assist TCLC with finding replacement funding.

ACTION: The motion passed unanimously.

2009 SHELTER AND SERVICES PART B: LOS ANGELES COUNTY EMERGENCY SHELTER PROGRAM

MOTION: It was moved by Commissioner Adamson and seconded by Commissioner Mirell to approve the 2009 Shelter and Services: Part A, Los Angeles City Transitional Housing Program Quality Evaluation Results and Award Recommendations, with the addendum that all proposals be awarded the same amount of \$53,333.

ACTION: The motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 10:32 a.m.

