



Los Angeles Homeless Services Authority

a joint powers authority of the city & county of los angeles

**MINUTES OF THE
LOS ANGELES HOMELESS SERVICES AUTHORITY COMMISSION
HELD SEPTEMBER 25, 2009**

The Los Angeles Homeless Services Authority Commission Meeting, held in the Los Angeles Homeless Services Authority office, located at 453 S. Spring Street, 12th floor, Los Angeles, California, was called to order at 9:06 a.m. by Howard Katz, Chair.

ATTENDANCE

LAHSA Commissioners Present:

Howard Katz
Douglas Mirell
Cecil L. Murray
Owen Newcomer
Larry Adamson
Antonio Manning

LAHSA Commissioners Absent:

Ramona Ripston
Louisa Ollague

Attorneys Present:

Teresa Lujan, City Attorney

LAHSA Staff:

Michael Arnold, Executive Director
David Martel, Programs Unit Manager
Mahvish Jafri, Funding Manager
Elena Fiallo, LAHSA Consultant
Erin Hollander, Board Liaison

Call to order / Roll Call / Establishment of Quorum

Roll was called and quorum was established at 9:07 a.m.

1.0 Consent Calendar

1.1 Review and approve Commission minutes from August 28, 2009 Commission Meeting.

1.2 Authorize the Executive Director to amend and execute the existing contract with the Los Angeles Housing Department (LAHD) up to the funding amount of \$9,540,603 to provide financial assistance under the Rapid Re-Housing Programs from October 1, 2009 to September 30, 2012.

1.3 Authorize the Executive Director to enter into a contract with the Housing Authority of the City of Los Angeles (HACLA) up to the funding amount of \$9,540,603 to provide financial assistance under the Rapid Re-Housing Program from October 1, 2009 to September 30, 2012.

1.4 Authorize the Executive Director to enter into contracts with the City of Alhambra and the City of Huntington Park regarding the Homelessness Prevention and Rapid Re-Housing Program (HPRP) up to the amounts allocated to LAHSA by the City of Alhambra and the City of Huntington Park as listed in attachment.

1.5 Authorize the Executive Director to enter into agreements with the appropriate County Departments: CEO, Department of Public Social Services (DPSS), Department of Community and Social Services (DCSS), and/or the Department of Consumer Affairs (DCA), subject to funding being allocated by the Cities of Alhambra and Huntington Park to LAHSA for services under the Homelessness Prevention and Rapid Re-Housing Program (HPRP) subject to LAHSA County Counsel approval of the agreement as to form.

1.6 Authorize the Executive Director to amend the Streets or Services (SOS) contract with the City of Los Angeles up to the amount of \$500,000 in Community Development Block Grant (CDBG) American Recovery and Reinvestment Act (ARRA) funding.

1.7 Authorize the Executive Director to amend contract 2008CITYGF03 with Weingart Center for the Streets or Services (SOS) Program to extend the period of performance to June 30, 2010 and add up to \$500,000 subject to funding approval.

Public Speaker(s): There were no public speakers.

Motion: It was moved by Commissioner Newcomer and seconded by Commissioner Mirell to approve the consent calendar with the following amendments:

Amendments to Commission Minutes from August 28, 2009 (Item 1.1):

Strike: "Attorneys Present: Aleen Langton, County Attorney"

Amendment: "Attorneys Present: Aleen Langton, County Counsel"

Strike: "The release of the RFP's were released and will be reviewed later in today's session."

Amendment: "The RFP's were released and will be reviewed later in today's session."

Strike: "Commissioner Katz, Commission Chair presented the changes to the regularly scheduled meeting time of the Policy & Planning Committee Meeting."

Amendment: "Commissioner Katz, Commission Chair presented the changes to the regularly scheduled meeting time of the Policy & Planning Committee."

Strike: "LAHSA staff is recommending that the Commission authorize the Executive Director to enter into contract with the City and County of Los Angeles up to the funding amounts allocated by the City and County to administer the HPRP Program through June 30, 2009."

Amendment: "...through September 30, 2012."

Amendment to Items 1.2 – 1.3

Commissioner Katz noted that items 1.2 and 1.3 are interrelated. Item 1.2 authorizes the Executive Director to enter into contracts with the Los Angeles Housing Department (LAHD) to receive funding, and Item 1.3 authorizes the Executive Director to enter into contracts to allocate the funds to the Housing Authority of the City of Los Angeles (HACLA).

ACTION: The motion passed unanimously.

2.0 **Executive Director's Report**

Michael Arnold, Executive Director, gave the report:

- County and City Homeless Prevention and Rapid Re-housing Programs are substantially completed and are expected to begin on or around October 1, 2009.
- The 2009 SuperNOFA was issued this morning, September 25, 2009.
- LAHSA is working with the Mayor's office for the City of Los Angeles in the development of a 10 year plan.

Public Speaker(s): There were no public speakers.

3.0 Report on status of Winter Shelter Program (WSP)

David Martel, Programs Unit Manager gave the report on status of the challenges anticipated for the 2009-10 Winter Shelter Program (WSP):

- LAHSA is addressing challenges by working with a real estate firm in order to identify potential Winter Shelter Program (WSP) facilities; meeting with RFP Proposers to identify savings in their budgets in order to fund more beds County-wide; and obtaining bids for bundled services in order to secure more competitive prices.

Public Speaker(s): There were no public speakers.

4.0 Approve quality evaluation results and potential appeals of the 2009-2010 Winter Shelter Program Request for Proposals (RFP) and authorize the Executive Director to enter into contracts with select agencies as listed in attachment

David Martel, Programs Unit Manager gave the report:

- LAHSA staff recommended an amendment to the original agenda item due to timing issues related to the release of the Winter Shelter Program (WSP) Request For Proposals (RFP). Staff requested that the Commission delegate authority to the Programs & Evaluation Committee to approve the quality evaluation results and potential appeals of the 2009-2010 Winter Shelter Program Request For Proposals (RFP) and authorize the Executive Director to enter into contracts.

Public Speaker(s): Tony Dudley Jr., Officer of CCN House

- Mr. Dudley stated that the CCN House is prepared to meet all the requirements and to enter into contracts with the Winter Shelter Program.

Motion: It was moved by Commissioner Mirell and seconded by Commissioner Newcomer to amend the original agenda item to delegate the authority to the Programs & Evaluation Committee to issue final approval relative to the Winter Shelter quality evaluation results.

Action: The motion passed unanimously.

5.0 Approve release of the 2009 Permanent Supportive Housing Program (SHP) Request For Proposals (RFP) for 2009 SuperNOFA subject to U.S. Department of Housing and Urban Development (HUD) release of 2009 SuperNOFA and program requirements

David Martel, Programs Unit Manager and Elena Fiallo, LAHSA Consultant gave the report:

- Due to the abbreviated timeframe of the 2009 SuperNOFA, LAHSA staff recommends streamlining the Request For Proposals (RFP) process for the 2009 Permanent Supportive Housing Program (SHP) and releasing the RFP as soon as possible.
- There was a recommendation to reschedule the meeting of the full Commission from Friday, October 23, 2009 to Friday, October 30, 2009 in order to ensure sufficient time for a recommendation.

Public Speaker(s): There were no public speakers.

Motion: It was moved by Commissioner Murray and seconded by Commissioner Newcomer to approve the release of the 2009 Permanent Supportive Housing Program (SHP) RFP, to streamline the process by conducting a single quality review and to reschedule the meeting of the full Commission to Friday, October 30, 2009, subject to the establishment of quorum.

Action: The motion passed unanimously.

6.0 Report on Finance, Contracts & Grants Management Committee Meeting of Wednesday, August 19, 2009

Commissioner Mirell gave the report:

- The Aged Payables report shows an amount which is 90 days past due. This amount originated from a HUD Supportive Housing Program (SHP) contract with US Vets. This grant has been deobligated by HUD and LAHSA has made a formal appeal to reinstate this funding. The appeal is under review by HUD headquarters in Washington and currently there are no new developments.
- As of September 8, 2009, LAHSA has received all outstanding cash requests from funders and has paid down the line of credit in full.

Public Speaker(s): There were no public speakers.

7.0 Report on Programs & Evaluation Committee Meeting of Friday, August 21, 2009

Commissioner Manning gave the report:

- No reportable items at this time.

Public Speaker(s): There were no public speakers.

8.0 Report on Policy & Planning Committee meeting of Friday, August 21, 2009

Commissioner Manning gave the report:

- No reportable items at this time.

Public Speaker(s): There were no public speakers.

9.0 Report on Notice of Closed Session at Meeting of the full Commission on August 28, 2009

Commissioner Katz gave the report:

- No reportable items at this time.

10.0 Public Participation

Brenda Wilson, President CEO of New Image Emergency Shelter
New Image is currently renovating their building. Ms. Wilson expressed delight in continuing to provide services in District 9.

11.0 Notice of Closed Session – Conference with Legal Counsel – Existing litigation (Subdivision (a) of Government Code Section 54956.9)

LYDIA ZERNE, ET AL. v. THE LOS ANGELES HOMELESS SERVICES AUTHORITY, ET AL.
Case Number: CV 09-05146

This lawsuit arises out of the American With Disabilities Act.

12.0 Notice of Closed Session – Conference with Legal Counsel – Existing litigation (Subdivision (a) of Government Code Section 54956.9)

BARBARA COLEMAN v. COUNTY OF LOS ANGELES, ET AL.
Case Number: BC 421061

This lawsuit arises out of an alleged breach of contract and related tort action.

13.0 Report on Notices of Closed Session at Meeting of the full Commission on September 25, 2009

Commissioner Katz, Chair gave the report:

- No reportable items at this time.

Adjournment

The meeting was adjourned at 11:01 a.m.