



Los Angeles Homeless Services Authority

a joint powers authority of the city & county of los angeles

213 683 3339 | FAX 213 892 0093 | TTY 213 553 8488

AGENDA AND NOTICE OF A PUBLIC MEETING OF THE FINANCE, CONTRACTS & GRANTS MANAGEMENT COMMITTEE

COMMISSION COMMITTEE CHAIR: Douglas Mirell

COMMISSION COMMITTEE MEMBERS: Ramona Ripston, Larry Adamson, Moctesuma Esparza, Louisa Ollague (Alt),
Owen Newcomer (Alt), Howard Katz (Alt)

**Thursday, June 17, 2010
2:00 PM**

Location

Los Angeles Homeless Services Authority
453 S. Spring Street 12th Floor
Los Angeles, CA 90013

AGENDA NO.	ITEM AND DESCRIPTION	PRESENTER	PAGE
	Call to Order/Roll Call/Establishment of Quorum Agenda Items - The public will have an opportunity to speak to any agenda item when the item is called and before action is taken. A Request to Speak Form must be submitted to the Secretary prior to the completion of the agenda item. The Chair will determine the order of speaking and unless the Chair grants more or less time, the speaker's limit is two (2) minutes on each agenda item, subject to the total 20-minute period .	Commissioner Mirell	
1.0	Review and approve minutes of meeting held May 20, 2010.	Commissioner Mirell	
2.0	Status on Cash Balances, Accounts Receivable, Accounts Payable, Administrative & Programmatic Budget vs. Actual.	Steve Andryszewski	
3.0	Update on status of line of credit usage.	Steve Andryszewski	
4.0	Report on closeout of 2009-2010 Consolidated Plan contracts with Los Angeles Housing Department (LAHD).	Steve Andryszewski	
5.0	Review and approve the LAHSA 2009-10 final budget.	Steve Andryszewski	
6.0	Review and approve the LAHSA 2010-11 annual budget.	Steve Andryszewski	
7.0	Authorize the Executive Director to amend contract 2009YRP02 with New Image Emergency Shelter to add up to \$260,000 in City ESG funding, subject to funding approval.	Steve Andryszewski	
8.0	Review and approve LAHSA policies and procedures. <ul style="list-style-type: none"> • Subrecipient Contract Budget Modification Review and Approval (New) • Timekeeping and Payroll Processing (Revised) • Issuance of Manual Payroll Checks (New) • Record Retention (New) • Record Destruction (New) 	Steve Andryszewski	

- 9.0** Authorize the Executive Director to enter into agreements with the appropriate County and City departments for funding listed in attachment 1, beginning July 1, 2010. Authorize the Executive Director to enter into agency contracts listed in attachment 2, subject to funding to be allocated by the City and County of Los Angeles to LAHSA for fiscal year 2010-11 starting July 1, 2010 and ending June 30, 2011. In the event that funding to LAHSA for this period is reduced or not forthcoming, authorize the Executive Director to reduce the amount of compensation or reduce the number of contracts. **Gina Mercer**
- 10.0** Authorize the Executive Director to enter into a supplemental contract with the Watts Labor Community Action Commission (WLCAC) up to the funding amount of \$222,421 to provide emergency shelter services to women and children from January 1, 2010 – August 31, 2010. **Gina Mercer**
- 11.0** Authorize the Executive Director to enter into a supplemental contract with United States Veterans Initiative (USVets) up to the funding amount of \$258,056 to provide transitional housing to veterans from April 1, 2010 – March 31, 2011. **Gina Mercer**

12.0 Public Participation

General - Testimony will be limited to a period not to exceed 20 minutes and may address any topic **not** on the agenda, but within the Commission's jurisdiction. A Request to Speak Form must be filled out and submitted to the Secretary prior to the beginning of Public Participation. Subject to the total 20-minute period, each Public Participation speaker is limited to **three (3) minutes**.

Adjournment

Packets of materials on agenda items will be delivered to Commissioners, and are available to the public during normal business hours at 453 S. Spring Street, 12th Floor, Los Angeles, CA 90013. For further information, you may call 213-683-3333. Upon request, sign language interpreters, materials in alternative formats and other accommodations are available to the public for LAHSA meetings. All requests for reasonable accommodations must be made at least three working days (72 Hours) in advance of the scheduled meeting date. For additional information, contact LAHSA at (213) 683-3333 or TTY (213) 553-8488.