



Los Angeles Homeless Services Authority

a joint powers authority of the city & county of los angeles

MINUTES OF THE

LOS ANGELES HOMELESS SERVICES AUTHORITY PROGRAMS & EVALUATION COMMITTEE MEETING

Held Friday, September 16, 2011

The Los Angeles Homeless Services Authority Commission Programs & Evaluation Committee meeting held at 811 Wilshire Boulevard, Los Angeles, California was called to order at 9:13 a.m. by Commissioner Buik.

Attendance

LAHSA Commissioners Present:

Elise Buik
Cecil L. Murray
Mike Neely

LAHSA Commissioners Absent:

Louisa Ollague

LAHSA Staff:

Steve Andryszewski, Chief Financial Officer
Michael Arnold, Executive Director
Ellen Deker, HPRP Program Manager
Erin Hollander, Board Liaison
Helen Lee, Funding Manager
Michael Nailat, Outcomes Unit Manager

Call to Order/Roll Call/Establishment of Quorum

Roll was called and a quorum was established at 9:13 a.m.

1.0 Review and approve minutes of the Meeting of the Programs & Evaluation Committee held August 19, 2011.

Public Speaker(s): There were no public speakers.

Motion: It was moved by Commissioner Murray and seconded by Commissioner Neely to approve the minutes.

Action: The motion passed unanimously.

2.0 Review and approve the quality evaluation results and hear potential appeals of the Transition Age Youth (TAY) Housing Demonstration Project Request For Proposals (RFP). Authorize the Executive Director to enter into contracts as listed in the attachment.

Helen Lee, Funding Manager, gave the report:

- Under this RFP, selected proposers must provide scattered-site, subsidized housing and youth development services to assist participants in making a transition to stability in housing and self-sufficiency.
- In response to the RFP, eleven of the twelve proposals submitted to LAHSA successfully passed threshold review. The proposals were then reviewed for satisfaction of the quality criteria as specified in the RFP.
- There was one appeal submitted by Optimist Youth Homes and Family Services. Staff review of the appeal does not reveal any procedural error in the review and scoring of the application, and recommends the appeal be denied.

Public Speaker: Sam Cobbs, Chief Executive Officer, First Place for Youth

Mr. Cobbs thanked LAHSA for the recommendation for funding First Place for Youth and asked the Commission to uphold the threshold evaluation results. Mr. Cobbs noted that First Place For Youth uses a scattered site approach and that the program is highly data driven.

Motion: It was moved by Commissioner Neely and seconded by Commissioner Murray to deny the appeal.

Action: The motion passed unanimously.

Motion: It was moved by Commissioner Neely and seconded by Commissioner Murray to approve the quality evaluation results of the TAY Housing Demonstration Project RFP and to authorize the Executive Director to enter into contracts as recommended by staff.

Action: The motion passed unanimously.

3.0 **Review and approve release of the 2011 Family Emergency Housing Request For Proposals (RFP).**

Helen Lee, Funding Manager, gave the report:

- The County of Los Angeles has made \$200,000 available per year to invest in program operations costs for a family emergency housing program located on 8224 South Broadway.
- This building was made available to LAHSA by the Community Redevelopment Agency in 2009 and rehab on the building has recently been completed.
- The service provider originally selected for this project (EIMAGO) is no longer able to operate this project, and this RFP seeks to find an experienced family provider to run the program.
- The property contains one structure with eight bedrooms and targets to serve homeless families in Skid Row and divert them to this temporary housing program.
- The aim of the program is to provide temporary housing, stabilize families with necessary services, and move clients into appropriate permanent housing.
- Under this RFP, approximately \$150,000 in general county funds is available for project operating costs for a five-month term from February 1, 2102 to June 30, 2012. Funding for a second term of approximately \$200,000 in funding is available from July 1, 2012 to June 30, 2013.

Public Speaker(s): There were no public speakers.

Motion: It was moved by Commissioner Murray and seconded by Commissioner Neely to approve the release of the 2011 Family Emergency Housing RFP.

Action: The motion passed unanimously.

4.0 **Report on status of LAHSA agencies placed on probation.**

Steve Andryszewski, Chief Financial Officer, gave the report:

- As required by LAHSA's Remedial Action Policy, staff provided a status report to the Commissioners regarding remedial action sanctions that have been imposed on LAHSA contracted agencies.
- There was a review of agencies removed from probation.

MJB Recovery

- LAHSA monitoring staff performed a review of MJB Recovery's policies and procedures. It was noted that MJB Recovery has submitted a proposal to receive funding for new Winter Shelter Program (WSP) beds. Because probationary status may have impact on an agency's ability to receive funding, MJB Recovery was encouraged to finalize its policies and procedures prior to the end of September, 2011. LAHSA staff expects that MJB Recovery will be removed from probation following the completion of written accounting procedures.
- Mr. Andryszewski noted that at the FCGM Committee held on Thursday, September 15, 2011, the Committee asked the MJB Executive Director if there was a reasonable amount of time to complete the policies and procedures before the September 30, 2011 deadline and he agreed that they would be.

Beyond Shelter

- LAHSA would like to continue the probation while working with the agency to ensure changes in the proposed corrective action plan are implemented and adequately meet the needs of the program. Following a successful monitoring scheduled in October, Beyond Shelter will be removed from probation.

Public Speaker(s): There were no public speakers.

5.0 Report on status of the Homelessness Prevention and Rapid Rehousing Program.

Ellen Decker, HPRP Program Manager, gave the report:

- Staff presented a budget overview, demographic snapshot, data related to rapid rehousing and destination at exit, homeless prevention, expenditure rate of the full budget and an overview of the program.
- Based on financial projection for year three of the program, the money for rapid rehousing has been completely encumbered through the scheduled program end in August, 2012.
- There was a discussion regarding the economic snapshot of clients, average median incomes and clients' destination at exit.
- Michael Arnold, Executive Director noted that there are six new programs designed to replicate the HPRP Program for veterans. This is part of the transition of the phase out of HPRP, veterans will be triaged into these new programs.
- The Committee requested to see a report which shows which populations are being served by which program. Staff indicated that this report would be presented to the Commission in January, 2012.

Public Speaker(s): There were no public speakers.

6.0 Report back on the performance of LAHSA-sponsored transitional housing projects.

Michael Nailat, Outcomes Unit Manager, gave the report:

- Staff presented a report which reviewed the performance of all LAHSA-sponsored transitional housing for families projects in order to identify low performing programs and agencies.
- Based upon standards set forward by HUD through the SuperNOFA and the HEARTH Act, LAHSA measures the following performance metrics for transitional housing projects: (1) the placement of exited households into permanent housing; (2) the increase in income for all households served; (3) reductions in the program participant's length of stay.
- There was a discussion regarding the process of defining a performance scale, as well as a performance overview of agencies.
- Staff noted that the programs identified as low performers will be analyzed to an even greater degree, and quality of the data will be re-reviewed, and providers will be engaged in dialogues around the data presented. There was a discussion regarding LAHSA's engagement in offering technical assistance.

Public Speaker: Louis Jacinto, Contracts Administrator, Shields For Families

Mr. Jacinto disagreed that Shields For Families should be on the list of lowest performing agencies, and asked LAHSA to reevaluate the way performance is measured.

Michael Nailat, Outcomes Unit Manager, clarified how performance was measured for this report.

Public Speaker: Christine Ferguson, Vice President of Programs, L.A. Family Housing
Ms. Ferguson noted that at intake, many individuals do not identify disability status.

7.0 Public Participation**Adjournment**

The meeting was adjourned at 10:15 a.m.