



# Los Angeles Homeless Services Authority

a joint powers authority of the city & county of los angeles

## SPECIAL MEETING MINUTES OF THE

### LOS ANGELES HOMELESS SERVICES AUTHORITY PROGRAMS & EVALUATION COMMITTEE MEETING

Held Friday, November 18, 2011

The Los Angeles Homeless Services Authority Commission Programs & Evaluation Committee meeting held at 811 Wilshire Boulevard, Los Angeles, California was called to order at 9:03 a.m. by Commissioner Ollague.

#### Attendance

LAHSA Commissioners Present:  
Kerry Morrison  
Louisa Ollague

LAHSA Commissioners Absent:  
Elise Buik

#### LAHSA Staff:

Steve Andryszewski, Chief Financial Officer  
Michael Arnold, Executive Director  
Eileen Bryson, Executive Assistant  
Ellen Decker, HPRP Program Manager  
Dan Fisher, Programs Unit Manager  
Helen Lee, Funding Manager  
Michael Nailat, Outcomes Unit Manager  
Mark Silverbush, Policy and Planning Analyst  
Michael Wu, IT Project Specialist

#### Call to Order/Roll Call/Establishment of Quorum

Roll was called and a quorum was established at 9:03 a.m.

#### 1.0 Review and approve minutes of the Meeting of the Programs & Evaluation Committee held September 16, 2011.

**Public Speaker(s):** There were no public speakers.

**Motion:** It was moved by Commissioner Morrison and seconded by Commissioner Ollague to approve the minutes.

**Action:** The motion passed unanimously.

#### 2.0 Review and approve threshold evaluation results and hear potential appeals of the Targeted Family Emergency Housing Program Request for Proposals (RFP).

- Staff presented the list of agencies that passed threshold.

**Public Speaker(s):** There were no public speakers.

**Motion:** It was moved by Commissioner Ollague and seconded by Commissioner Morrison to approve threshold evaluation results of the Targeted Family Emergency Housing Program RFP.

**Action:** The motion passed unanimously.

#### 3.0 Report on status of LAHSA agencies placed on probation.

Steve Andryszewski, Chief Financial Officer, gave the report:

- There are no agencies on probation, but staff is working with two agencies to avoid probation.

**Public Speaker(s):** There were no public speakers.

#### 4.0 **Report on status of the Homelessness Prevention and Rapid Rehousing Program.**

Ellen Deker, HPRP Program Manager, gave the report:

- Staff presented an overview of the HPRP program and accomplishments.
- Based on financial projection for year three of the program, the money for rapid rehousing has been completely encumbered and the program is projected to be fully spent in June, 2012 rather than the scheduled program end of August, 2012.
- Commissioner Morrison asked about program participant targeting. Beth Stokes and Michael Arnold explained the criteria for assistance.
- Commissioner Morrison inquired as to HUD's measurement of success and Mr. Arnold explained that housing retention was the major metric.
- Commissioner Ollague commended the LAHSA staff and providers on execution of this program.

**Public Speaker(s):** There were no public speakers.

#### 5.0 **Report on Super Notice of Funding Availability (SuperNOFA) results and goals.**

Michael Nailat, Outcomes Unit Manager, Michael Arnold, Executive Director, and Mark Silverbush, Policy and Planning Analyst, gave the report:

- Staff presented an overview of the SuperNOFA process, goals and achievements and explained that these performance targets and goals will be incorporated in program contracts. Goals are:
  - Transition to Permanent Housing
  - Permanent Housing Retention
  - Employment at Exit
  - Reducing Family Homelessness
  - Increase the number of PSH beds for the chronically homeless
- There was discussion about transitional housing and the opportunities to convert some of these units to permanent supportive housing.
- There was discussion about how the Home For Good Funder's Collaborative might work with LAHSA's goals toward creating more permanent supportive housing beds for the chronically homeless.

**Public Speaker(s):** There were no public speakers.

#### 6.0 **Presentation on LAHSA review of the Chicago Continuum of Care (CoC) Renewal Evaluation Tool.**

Beth Stokes, Director of Programs, gave the report:

- Michael Arnold gave an introduction and background information on how this tool could help the Los Angeles Continuum of Care (CoC).
- Beth Stokes presented background of the LAHSA SuperNOFA renewal process, history on the Chicago Alliance to End Homelessness (CAEH) and an analysis of the CAEH renewal evaluation tool.
- Staff will work on a plan to institute a similar evaluation tool at LAHSA to present at the December committee meeting.

**Public Speaker(s):** There were no public speakers.

#### 7.0 **Presentation on LAHSA's Homeless Management Information System (HMIS) Dashboard Tool.**

Dan Fisher, Program Manager, and Michael Wu, IT Project Specialist, gave the report:

- Staff explained the history of bed location for homeless clients, a description of how the HMIS Dashboard Tool works and how the tool will benefit the continuum and helping to shelter the homeless clients.

**Public Speaker(s):** There were no public speakers.

#### 8.0 **Public Participation**

There were no requests for public participation.

#### **Adjournment**

The meeting was adjourned at 11:09.