

LOS ANGELES HOMELESS SERVICES AUTHORITY  
COMMISSION

Item 1.1

Minutes of Commission  
April 25, 2008

The Los Angeles Homeless Services Authority Commission meeting held in the Los Angeles Homeless Services Authority office, located at 453 S. Spring Street, 12<sup>th</sup> floor, Los Angeles, California, was called to order at 9:13 a.m. by Larry Adamson, Chair.

**ATTENDANCE**

LAHSA Commissioners Present:

Douglas Mirell	Antonio Manning
Howard Katz	Ramona Ripston
Larry Adamson	David D. Figueroa
Cecil Murray	

LAHSA Commissioners Absent:

Owen Newcomer	Louisa Ollague
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Attorneys Present:

Katie Fesler, County Counsel

LAHSA Staff:

Rebecca Isaacs, Executive Director  
Michael Arnold, Chief Operating Officer  
Steve Andryszewski, Chief Financial Officer  
Victoria Saenz-Brown, Fiscal Monitoring & Compliance Office  
David Martel, Contracts Unit Manager  
Mykisha Thomas, Executive Assistant

**CALL TO ORDER/ROLL CALL/ESTABLISHMENT OF QUORUM**

Roll was called and a quorum was established at 9:13 a.m.

1.0 **CONSENT CALENDAR**

1.1 REVIEW COMMISSION MINUTES FROM MARCH 28, 2008

1.2 **AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO CONTRACTS WITH AGENCIES LISTED BELOW FOR THE PERIODS AND AMOUNTS INDICATED:**

- a) Catholic Charities of Los Angeles  
Contract amount - \$550,000  
Contract period - July 1, 2008 to June 30, 2011
- b) Stop Homelessness in Rio Hondo Area, Inc.  
Contract amount - \$118,000  
Contract period - July 1, 2008 to June 30, 2011
- c) L.A. Gay and Lesbian Center  
Contract amount - \$58,830  
Contract period - April 1, 2008 to March 31, 2008

1.3 **AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACT WITH NEW IMAGE EMERGENCY SHELTER FOR UP TO \$457,333 FOR PROJECT FRESH START CONTINGENT ON FUNDING FROM SUPERVISORIAL DISTRICT 2. THE CONTRACT PERIOD IS MAY 1, 2008 TO JUNE 30, 2009. IN THE EVENT THAT FUNDING ALLOCATED TO LAHSA IS REDUCED, AUTHORIZE THE EXECUTIVE DIRECTOR TO REDUCE THE CONTRACT AMOUNT IN PROPORTION TO THE FUNDING REDUCTION TO LAHSA**

Item 1.2a, was removed from the consent calendar.

**Public Speaker(s):** There were no public speakers.

**MOTION:** It was moved by Commissioner Mirell and seconded by Commission Ripston to approve the remaining items on the consent calendar.

**ACTION:** The motion passed unanimously.

2.0 **UPDATES FROM CITY, COUNTY AND HUD PARTNERS**

There were no updates.

Commission Adamson requested an update from HUD at the next meeting.

3.0 **EXECUTIVE DIRECTOR REPORT**

Rebecca Isaacs reported on LAHSA's City and County budget requests. Requests for funding for the Homeless Count, New Emergency City beds and New Image have not been met.

Ms. Isaacs finally reported that she had a successful meeting with Bill Fujioka at the Chief Executive's Office.

#### 4.0 **FINANCE, CONTRACTS AND GRANTS MANAGEMENT COMMITTEE REPORT**

Steve Andryszewski reported that the cash balances were approximately \$1.5 million, accounts receivable were approximately \$791,000 and the accounts payable were approximately \$1.9 million. Lastly, the Budget vs. Actual showed that LAHSA had an under spent balance of approximately \$762,000. Although the funding was for a full year, LAHSA did not receive confirmation of the funding until October 2007, which resulted in a slower than expected personnel ramp up.

Victoria Saenz-Brown reported there have been no severe findings and they were on track to complete the monitoring by June 30, 2008.

**Public Speaker(s):** There were no public speakers.

#### 5.0 **FISCAL POLICY REVIEW AND APPROVAL**

Steve Andryszewski presented the Interest Income Policy to the Commission. LAHSA is federally required to keep all funds in an interest bearing account. All earned interest must be returned to the appropriate funding source on a quarterly basis.

**Public Speaker(s):** There were no public speakers.

**MOTION:** It was moved by Commissioner Mirell and seconded by Commission Manning to approve the Interest Income Policy.

**ACTION:** The motion passed unanimously.

Next, Steve Andryszewski presented the Sub-Recipient Fiscal Monitoring Policy. The policy outlines the preliminary, on-site and post stages of the monitoring process.

**Public Speaker(s):** There were no public speakers.

**MOTION:** It was moved by Commissioner Katz and seconded by Commission Ripston to approve the Sub-Recipient Fiscal Monitoring Policy

**ACTION:** The motion passed unanimously.

#### 6.0 **WINTER SHELTER FUNDING POLICY**

David Martel presented the Winter Shelter Program Funding Policy. The purpose of the policy is to preserve and add the prior program year's savings to the upcoming program year's funding. Otherwise, the funds would be recaptured and reallocated by the funding source. The policy would also allow LAHSA to protect and designate the prior years saving.

**Public Speaker(s):** There were no public speakers.

**MOTION:** It was moved by Commissioner Ripston and seconded by Commission Manning to approve the Winter Shelter Funding Policy.

**ACTION:** The motion passed unanimously.

#### 7.0 **PROGRAMS, PLANNING AND POLICY COMMITTEE REPORT**

Commissioner Mirell reported that there were two very informative presentations on, Section 8 and hospital dumping. There was also a brief discussion about sharing those presentations with the full Commission. It was suggested that the Commission be sent the reports from the committee meetings.

**Public Speaker(s):** There were no public speakers.

#### 8.0 **POLICY AND PLANNING UPDATE**

Ms. Isaacs reported on her trip to Washington D.C. for the Interagency Council on Homelessness National Summit for Jurisdictional Leaders. She met with various House and Senate representatives to share LAHSA's legislative agenda. She also met with HUD to get some insight on the new online SuperNOFA application.

**Public Speaker(s):** There were no public speakers.

**9.0 PRESENTATION ON FORECLOSURES AND HOMELESSNESS**

Kelly O'Connor from the Los Angeles Alliance to End Hunger and Homelessness conducted a presentation on foreclosures and homelessness. The presentation included national foreclosure rates, the results of an e-mail survey and the response of state and local advocacy groups to the crisis.

**Public Speaker(s):** There were no public speakers.

**10.0 PUBLIC PARTICIPATION**

Casey Horan of Lamp Community stated that funding for the New City Emergency Beds Program may be cut from the City budget. She expressed that nine agencies serving severely disadvantaged homeless individuals would be affected by the cut.

Jenna Plaster of Weingart Center stated that 820 individuals had been served through the New City Emergency Beds Program and 33% had been placed in permanent or transitional housing.

Becky Dennison of Los Angeles Community Action Network stated that her organization was in support of the Residential Hotel Preservation Ordinance for Los Angeles. She suggested changes within the ordinance, an increase in affordable housing units, the removal of the condition of clearance for large hotels and an exemption for buildings offered as long-term rental housing.

Nick Ippolito of Supervisor Knabe's office presented a certificate to David Howden on behalf the Board of Supervisors in honor of his many years of service.

**ADJOURNMENT**

The meeting was adjourned at 10:26 a.m.