



Los Angeles Homeless Services Authority

a joint powers authority of the city & county of los angeles

MINUTES OF THE

LOS ANGELES HOMELESS SERVICES AUTHORITY PROGRAMS & EVALUATION COMMITTEE MEETING

Held Friday, October 16, 2009

The Los Angeles Homeless Services Authority Commission Programs and Evaluation Committee meeting held at 453 S. Spring Street, 12th Floor, Los Angeles, California was called to order at 9:12 a.m. by Commissioner Newcomer.

Attendance

LAHSA Commissioners Present:

Louisa Ollague
Cecil L. Murray
Owen Newcomer

LAHSA Commissioners Absent:

None

LAHSA Staff:

Michael Arnold, Executive Director
Lisa Lubka, Outcomes Specialist
Stephen Lytle, Funding Manager
David Martel, Programs Unit Manager
Kim Thompson, Director of Communications
Erin Hollander, Board Liaison

Call to Order/Roll Call/Establishment of Quorum

Roll was called and a quorum was established at 9:13 a.m.

1.0 Review and approve minutes of meeting held September 18, 2009.

Public Speaker(s): There were no public speakers.

Motion: It was moved by Commissioner Murray and seconded by Commissioner Newcomer to approve the minutes.

Action: The motion passed unanimously.

2.0 Report on status of Supportive Service Only (SSO) Program outcomes for the 2008-2009 program year.

Lisa Lubka, Outcomes Specialist, gave the Performance Outcomes report for Emergency Shelter Programs funded by the City and County of Los Angeles for the 2008-2009 program year.

- Housing Placement Performance Targets: approximately 30% of participants served will be placed in transitional housing and 20% will be placed in permanent housing.
- Placed in Transitional Housing: 575 households served, 58 achieved goal; target is 30%, program performance 10%.
- Remained in Transitional Housing: 58 households were placed in transitional housing, 21 remained in transitional housing; target is 80%, program performance 36%.
- Placed in Permanent Housing: 575 households served, 146 achieved goal; target is 20%, program performance 25%.
- Remained in Permanent Housing: 146 households placed in permanent housing, 114 remained in permanent housing; target is 80%, program performance 78%.

Public Speaker(s): There were no public speakers.

3.0 Approve quality evaluation results and hear potential appeals of the 2009-2010 Winter Shelter Program Request For Proposals (RFP)

David Martel, Programs Unit Manager gave the report:

- On July 28, 2009, LAHSA released a 2009-2010 County and City of Los Angeles Winter Shelter Program RFP.
- In response to the RFP, a total of 17 proposals were received prior to the deadline.
- LAHSA staff presented a list of agencies which were reviewed and scored based on the quality criteria as specified in the RFP; and will make recommendations for these agencies to receive funding.

Public Speaker(s): Emmanuel Adetula, Christ Channel Network (CCN House)

Mr. Adetula presented an appeal to the Commission on behalf of CNN House, and asserted there was an error in the the quality evaluation scoring around program design of his organization. Mr. Adetula expressed the need for support of his agency, and there was a discussion about alternate ways to address this need which resolved satisfactorily.

Motion: It was moved by Commissioner Newcomer and seconded by Commissioner Murray to approve the quality evaluation results of the 2009-2010 Winter Shelter Program RFP and to deny the appeal made by CNN House.

Action: The motion passed unanimously.

4.0 Authorize the Executive Director to enter into 2009-2010 Winter Shelter Program contracts as listed in Attachment I and II, subject to funding allocated by the City and County of Los Angeles to LAHSA. In the event that funding to LAHSA is reduced or not forthcoming, authorize the Executive Director to reduce the amount of compensation or reduce the number of contracts.

David Martel, Programs Unit Manager, gave the report:

- LAHSA staff made the recommendation that the Executive Director be authorized to enter into contracts with all agencies that passed the quality evaluation results as listed in the attachment.

Public Speaker(s): There were no public speakers.

Motion: It was moved by Commissioner Newcomer and seconded by Commissioner Murray to authorize the Executive Director to enter into Winter Shelter Program contracts as recommended by staff.

Action: The motion passed unanimously.

5.0 Approve the release of the 2009 Year-Round Emergency Shelter Program Request For Proposals (RFP) for Downtown Los Angeles and Hollywood.

Stephen Lytle, Funding Manager gave the report:

- Under this RFP, \$500,000 is available for Project One: Downtown Year-Round Emergency Shelter Program and \$625,000 is available for Project Two: Hollywood Year-Round Emergency Shelter Program.
- The program will provide emergency housing and supportive services with the goal of assisting homeless persons to stabilize their lives and obtain the necessary benefits and skills to live in stable and appropriate housing.
- There was a recommendation to add performance standards to require client linkages with the Los Angeles County Department of Public Social Services (TSE) GR Transitional Subsidized Employment Program and the Department's GR Housing Subsidy and Case Management Program.

Public Speaker(s): There were no public speakers.

Motion: It was moved by Commissioner Murray and seconded by Commissioner Newcomer to approve the release of the 2009 Year-Round Emergency Shelter Program Request For Proposals (RFP) for Downtown Los Angeles and Hollywood with an amendment to the motion adding the performance standard to the RFP.

Action: The motion passed unanimously.

6.0 Approve the release of the 2009 Assistance to Skid Row Families and Rent To Prevent Eviction Programs Request For Proposals (RFP).

Stephen Lytle, Programs Unit Manager gave the report:

- Under this RFP, \$133,051 is available for Project One: Assistance to Skid Row Families and \$150,000 is available for Project Two: Rent to Prevent Eviction.
- The program will provide crisis intervention and short-term case management for homeless families with dependent children on Skid Row.
- There was a recommendation to amend the program design to include a link with the Skid Row Assessment Team.

Public Speaker(s): There were no public speakers.

Motion: It was moved by Commissioner Newcomer and seconded by Commissioner Murray to approve the release of the 2009 Assistance to Skid Row Families and Rent To Prevent Eviction Programs Request For Proposals (RFP) with an amendment to the program design to include linkages with the Skid Row Assessment Team.

Action: The motion passed unanimously.

7.0 Approve the release of the 2009 Family Emergency Housing Program Request For Proposals (RFP) for rehabilitation and operation of a Family Temporary Housing Program

Stephen Lytle, Programs Unit Manager gave the report:

- Under this RFP, up to \$200,000 is available for project operating costs for scattered site housing for an initial seven month term commencing December 1, 2009. Thereafter, up to \$200,000 is available annually for two subsequent one-year periods, with the option to renew for a third year upon availability of funding and successful program performance.
- Also available under this RFP is up to \$1,000,000 in one-time funding for rehabilitation of the permanent facility, at which the Family Emergency Housing Program will operate after completion of the rehabilitation.

Public Speaker(s): There were no public speakers.

Motion: It was moved by Commissioner Newcomer and seconded by Commissioner Murray to approve the release of the 2009 Family Emergency Housing Program Request For Proposals (RFP) for rehabilitation and operation of a Family Temporary Housing Program.

Action: The motion passed unanimously.

8.0 Public Participation

There were no requests for public participation.

Adjournment

The meeting was adjourned at 10:05 a.m.