



# Los Angeles Homeless Services Authority

a joint powers authority of the city & county of los angeles

## MINUTES OF THE

### LOS ANGELES HOMELESS SERVICES AUTHORITY PROGRAMS & EVALUATION COMMITTEE MEETING

Held Friday, January 15, 2010

The Los Angeles Homeless Services Authority Commission Programs and Evaluation Committee meeting held at 453 S. Spring Street, 12<sup>th</sup> Floor, Los Angeles, California was called to order at 9:07 a.m. by Commissioner Newcomer.

#### Attendance

LAHSA Commissioners Present:

Cecil L. Murray  
Owen Newcomer

LAHSA Commissioners Absent:

Louisa Ollague

LAHSA Staff:

Michael Arnold, Executive Director  
Jeanette Rowe, Director of Homeless Services  
Lisa Lubka Kaplan, Outcomes Specialist  
Kim Thompson, Director of Communications  
Stephen Lytle, Funding Manager  
Rhonda Johnson, Program Specialist – Winter Shelter  
Michael Nailat, Outcomes Unit Manager  
Erin Hollander, Board Liaison

#### Call to Order/Roll Call/Establishment of Quorum

Roll was called and a quorum was established at 9:07 a.m.

#### 1.0 Review and approve minutes of meeting held December 11, 2009.

**Public Speaker(s): There were no public speakers.**

**Motion:** It was moved by Commissioner Murray and seconded by Commissioner Newcomer to approve the minutes.

**Action:** The motion passed unanimously.

#### 2.0 Report on status of Program Outcomes for Supportive Housing Programs (SHP).

Lisa Lubka, Outcomes Specialist, gave the Performance Outcomes Report for Supportive Housing Programs for May 2009 through September 2009.

- 2009 HUD standard for Permanent Housing retention: 77% of participants will remain in housing for at least six months.
- Program performance: 88% of participants have remained in housing for six months.
- Total participants served from May, 2009 to September, 2009: 572 served with 504 remaining housed six months.
- 2009 HUD standard for Transitional to Permanent Housing: 65% of Transitional Housing program participants will move into Permanent Housing.

- Program performance: 30% of participants moved into permanent housing.
- Total participants served for month May to September 2009: 806 served with 238 moving into Permanent Housing.
- 2009 HUD standard for % employed at program exit: 20%.
- Program performance: 20%. This percentage does not include access centers or outreach programs.
- Total participants exiting Transitional Housing programs from May, 2009 to September, 2009: 531 exited HUD programs, with 106 employed upon exit.
- There was a brief discussion regarding feedback from the Housing Networking Group including best practice solutions regarding obtaining employment for homeless clients. LAHSA is partnering with the Los Angeles Community Development Department (CDD) for a workshop on January 22, 2010.

**Public Speaker(s):** There were no public speakers.

**3.0 Report on status of Winter Shelter Program (WSP).**

Rhonda Johnson, Program Specialist – Winter Shelter, gave the report:

- Winter Shelter Occupancy Report: overall occupancy rate is 73%. The Winter Shelter Program (WSP) has served approximately 4000 unduplicated persons to date.
- Unduplicated Families Report: to date, 238 unduplicated families have been served as compared to 229 in 2008.
- LAHSA continues to monitor and work with agencies to ensure their voucher budgets will not be exhausted before the WSP season ends.

**Public Speaker(s):** There were no public speakers.

**4.0 Report on status of initiative to assist families on Skid Row.**

Jeanette Rowe, Director of Homeless Services, gave the report:

- The Skid Row Families Assessment Team and LAHSA's Emergency Response Team (ERT) continue to work with the homeless families encountered on December 2, 2009 at the Union Rescue Mission (URM).
- On December 2, 2009, there were 64 families staying at the URM. LAHSA collaborated with homeless service providers including Ocean Park Community Center (OPCC), Los Angeles Family Housing (LAFH), Beyond Shelter, and Watts Labor Community Action Center (WLCAC) to assist a total of 26 families with motel vouchers, emergency shelter, and transitional housing.

**Public Speaker(s):** There were no public speakers.

**5.0 Approve quality evaluation results and hear potential appeals of the 2009 Year-Round Emergency Shelter Program Request For Proposals (RFP) for Downtown Los Angeles and Hollywood and authorize the Executive Director to enter into contracts with select agencies as listed in attachment.**

Stephen Lytle, Funding Manager, gave the report:

- In response to the RFP, a total of four proposals passed threshold and were reviewed for quality.
- LAHSA staff recommends that the Commission approve the quality evaluation results of the 2009 Year-Round Emergency Shelter Program RFP as listed in the attachment.

**Public Speaker(s):** There were no public speakers.

**Motion:** It was moved by Commissioner Newcomer and seconded by Commissioner Murray to approve the quality evaluation results of the 2009 Year-Round Emergency Shelter Program RFP and authorize the Executive Director to enter into said contracts.

**Action:** The motion passed unanimously.

6.0 **Approve quality evaluation results and hear potential appeals of the 2009 Assistance to Skid Row Families and Rent to Prevent Evictions Programs Request For Proposals (RFP) and authorize the Executive Director to enter into contracts with select agencies as listed in attachment.**

Stephen Lytle, Funding Manager, gave the report:

- In response to the RFP, a total of eight proposals were reviewed for threshold; six proposals passed threshold and were reviewed for quality.
- LAHSA staff recommends that the Commission approve the quality evaluation results of the 2009 Assistance to Skid Row Families and Rent to Prevent Eviction Programs RFP as listed in the attachment.

**Public Speaker(s): There were no public speakers.**

**Motion:** It was moved by Commissioner Newcomer and seconded by Commissioner Murray to approve the quality evaluation results and authorize the Executive Director to enter into said contracts.

**Action:** The motion passed unanimously.

7.0 **Public Participation**

There were no requests for public participation.

**Adjournment**

The meeting was adjourned at 9:41 a.m.