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MEMO

To: Recipients of Record of the 2009 Community Based Development Organization (CBDO)
Request for Proposals (RFP)

From: Steve Lytle, Funding Manager

Date: November 17, 2009

Re: 2009 Community Based Development Organization (CBDO) RFP Addendum #3

Addendum #3

Please note the following with regard to the 2009 Community Based Development Organization (CBDO) RFP:

Due to new procedures established by the City of Los Angeles Community Development Department subsequent to the release of this RFP and a backlog of certification submittals, LAHSA is extending the deadline for submission of Attachment 18 - CBDO Certification ONLY.

CBDO Certifications must be received by hand delivery, mail, or messenger in the LAHSA office no later than **5:00 PM (Pacific Standard Time), Friday, December 4, 2009**. CBDO Certifications will not be accepted via facsimile. CBDO Certifications received after **5:00 PM (Pacific Standard Time), Friday, December 4, 2009** will not be accepted.

**Section 3. CBDO
CERTIFICATION
REQUIREMENTS**

Revised section 3.4:

3.4 CBDO Application Process

3.4.1 Proposers without current CBDO Certificates must access the application package and instructions at the following weblink:

<http://conplan.la-serves.org/global/index.cfm?fuseaction=public.displayCBDOHelp>

3.4.2 In order to allow for sufficient time for application review and processing, completed applications must be submitted no later than 5:00 PM (Pacific Standard Time), Monday, November 23, 2009 at:

City of Los Angeles Housing Department - The Garland Building
ATTN: Darryl Booker, LAHSA Oversight Unit
1200 West 7th Street, Suite 925
Los Angeles, CA 90017

3.4.3 Completed CBDO applications submitted to LAHD under this RFP will be reviewed for completeness, then will be forwarded to the City of Los Angeles Community Development Department for processing and issuance of CBDO Certificates.